



Hyderabad (Sind) National Collegiate Board's
KISHINCHAND CHELLARAM LAW COLLEGE
(ACCREDITED GRADE 'A' BY UGC-NAAC)



Dr. Kavita Lalchandani
B.Sc., LL.M., NET, Ph.D.
Principal

January 06, 2026

NOTICE FOR STUDENTS ADMITTED IN THE ACADEMIC YEAR 2025-2026

Students are informed that online applications are invited for the Financial Assistance to the Students under the Various Schemes given below, implemented by the Department of Students' Development, University of Mumbai for the Academic year 2025-2026.

Detailed information and instructions about various Schemes, along with the necessary documents required, is available on College website.

Interested students can apply for the following schemes:

1. Book Bank Scheme for SC/ST/DT/NT students of College.
2. Financial Assistance to Needy and Financially Backward Class Students of College.
3. Financial Assistance to ST students of College.



Dr. Sunil Patil
I/c Director



Department of Students' Development
Vidyapeeth Vidyarthi Bhavan,
'B' Road, Churchgate,
Mumbai - 400 020
Tel. No.- 8369753642

CIRCULAR:

Subject: Online Applications are Invited from the Affiliated Colleges / Recognized Institutes and University Academic Departments for the Financial Assistants to the Students under the Various Schemes Implemented by the Department of Students' Development, University of Mumbai for the Academic Year 2025-26

Sir/Madam,

I am directed to inform your goodself that the Department of Students' Development implements the various Financial Assistance Schemes for the benefit of the students studying in the Affiliated Colleges, Recognized Institutes and University Academic Departments.

In this regard, **online Applications** are invited from the Principals/Directors of the Affiliated Colleges, Recognized Institutes and Heads of University Academic Departments for the Financial Assistance to the Students under the following schemes of the Department of Students' Development for the academic year 2025-26.

Schemes:

Schemes for Students of Affiliated Colleges and Recognized Institutes		Schemes for Students of University Academic Departments	
1.	Book Bank Scheme for SC/ST/DT/NT Students of Colleges/Recognized Institutes affiliated to the University of Mumbai	1.	Book Bank Scheme for SC/ST/DT/NT Students of the University Academic Departments
2.	Financial Assistance to Needy and Financially Backward Class Students of Colleges/Recognized Institutes affiliated to the University of Mumbai	2.	Financial Assistance to Needy and Financially Backward Class Students of the University Academic Departments
3.	Financial Assistance to ST Students of Colleges/Recognized Institutes affiliated to the University of Mumbai	3.	Financial Assistance to SC/ST/DT/NT Students of the University Academic Departments

The Principals/Directors of the Colleges/Recognized Institutes affiliated to the University of Mumbai and Heads of University Academic Departments are requested to apply online on the portal www.unimumbaidsd.com and submit hard copies of documents (as given below) on or before **January 31, 2026** to the Director, Department of Students' Development, University of Mumbai, 1st Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai, PIN.-400 020.

Though the process of application is online, it is mandatory to submit the hardcopies of required documents for every scheme to the office of Director, Department of Students' Development. The online application without submission of hardcopies shall not be considered for the benefit of the scheme.

The Principals/Directors of Colleges/Recognized Institutions affiliated to the University of Mumbai and Heads of University Academic Departments are also requested to give wide publicity to this circular among their students.

The incomplete form(s) shall not be accepted under any circumstances.

For any technical problem occurred during online submission, communicate on email support@unimumbaidsd.com or on the mobile number **8369753642, 9326957756**.

Read the instructions given below carefully.

SUNIL
SUDAM PATIL

Digitally signed by SUNIL SUDAM PATIL
DN: c=IN, o=PERSONAL, ou=1485,
2.5.4.20=41c473ae129fcae7e2de73362d0
cfedda9b6c29436ad665c23d4b3022cb61
5df, postalCode=410206, st=Maharashtra,
serialNumber=aadba360c37a398726c99f
8d505363362767a541c90b086568165b5
5b9934a3, cn=SUNIL SUDAM PATIL
Date: 2025.12.23 12:26:14 +05'30'

Place: Mumbai
Date: December 23, 2025

Dr. Sunil Patil
I/c Director, DSD

Copy for information and necessary action to:

The Principals/Directors of Colleges/Recognized Institutions affiliated to the University of Mumbai and Heads of University Academic Departments

(3)

Book Bank Scheme
for SC/ST/DT/NT Students of
1) Affiliated Colleges/Recognized Institutes
2) University Academic Departments

Academic Year: 2025-26

INSTRUCTIONS

- The Book Bank Scheme is introduced for SC/ST/DT/NT students of Colleges/Recognized Institutes affiliated to the University of Mumbai and University Academic Departments.
- Any College/Recognized Institute affiliated to the University of Mumbai and University Academic Department is eligible to apply for the scheme.
- The interested College/Recognized Institute/University Academic Department shall apply online to the Director, Department of Students' Development, University of Mumbai and submit hardcopies of following documents to the office of Director, Department of Students' Development, University of Mumbai, 1st Floor, Vidyapeeth Vidyarthi Bhavan, "B" Road, Churchgate, Mumbai on or before January 31, 2025.
- It is also the responsibility of the Principal/Director/Head of the College/Recognized Institute/University Academic Department to submit the hardcopies of following documents before the last date. After the last date the documents shall not be accepted under any circumstances.
- **Though the process of application is online, it is mandatory to submit hardcopies of required documents of the scheme to the office of Director, Department of Students' Development. The online application without submission of hardcopies shall not be considered for the benefit of the scheme.**
- The Department of Students' Development shall scrutinize the applications (online and hardcopies) received from different Colleges/Recognized Institutes/University Academic Departments and place before the Advisory Committee constituted by the Hon'ble Vice-Chancellor for various Student Welfare Schemes. The Advisory Committee has right to approve or disapprove the scrutinized applications.
(Note: It has been resolved that 80% amount of the available/budgeted fund shall be utilized for the affiliated Colleges/Recognized Institutes and 20% amount of the available/budgeted fund shall be utilized for the University Academic Departments)
- The synopsis of the approved applications and sanction amount shall be sent to the Finance and Accounts Officer, University of Mumbai.
- The Finance and Accounts Officer shall transfer the sanctioned amount to the Bank Account of the College/Recognized Institute and University Academic Department (If available).
- The list of approved applications and sanctioned amount shall be displayed on the portal, www.unimumbaidsd.com

- (4)
- Every College/Recognized Institute/University Academic Department shall constitute the **Book Bank Scheme Committee** to monitor the process of Application and Utilization of the Book Bank Scheme. The constitution of Book Bank Scheme Committee is as follows-

Principal/Director/ Head	Chairman
Senior Faculty (SC/ST Category)	Member
Senior Faculty (DT/NT Category)	Member
Senior Faculty (Female preferably from the SC/ST/DT/NT Category)	Member
President of Students' Council OR Representative of Students	Member
General Secretary of Students' Council OR Representative of Students	Member
Librarian (for Colleges/Recognized Institutes) / Senior Faculty (for University Academic Departments)	Member Secretary

Note: The Principal/Director/Head shall nominate any one faculty mentioned above as the Convener of the Committee.

- It is the responsibility of the Librarian (for Colleges/Recognized Institutes) / Senior Faculty (for University Academic Departments) and the Principal/Director/Head to follow the suggestions and guidelines given by the Book Bank Scheme Committee time to time.
- The College/Recognized Institute/University Academic Department shall utilize the sanctioned amount for the Book Bank Scheme only.
- If the sanctioned amount is less than 10,000/- then College/Recognized Institute/University Academic Department shall utilize the total amount for the purchase of books only.
- If the sanctioned amount is more than 10,000/- the College/Recognized Institute/University Academic Department shall utilize the 60% amount for the purchase of books, 20% amount for counselling sessions and honorarium, 10% for purchase of specific reference books and 10% for purchase of bookshelves.
- It is the responsibility of the Principal/Director/Head to give wide publicity to the Book Bank Scheme among the students of their College/Recognized Institute/University Academic Department through the use of various medium such as Prospectus, Website, Notices, Banners, Screen Display, Announcement, Counselling, Orientation, Social Media, etc.
- The books purchased from the grant received under the Book Bank Scheme shall be stamped with '**Book Purchased under Book Bank Scheme of the Department of Students' Development, University of Mumbai for the Academic Year: 2025-26**'.
- The specific area or rack of the Library (for the Colleges/Recognized Institutes) or Departmental Library (for the University Academic Departments) shall be earmarked for the books purchased under the Book Bank Scheme of the Department of Students' Development, University of Mumbai.
- The College/Recognized Institute/University Academic Department shall make available all books purchased under the Book Bank Scheme for the SC/ST/DT/NT students at free of cost. The College/Recognized Institute/University Academic Department shall not take any amount from the students for utilization of the scheme. If any College/Recognized Institute/University Academic Department demands money from the students for the Book Bank Scheme then the strict action shall be taken against the College/Recognized Institute/University Academic Department.

- The Books and Materials purchased under the Book Bank Scheme shall be considered as the property of University and Principal/Director/Head and Director, Department of Students' Development, University of Mumbai shall be the trustee of this property. (5)
- The Director, Department of Students' Development reserves the right to nominate the committee to check the utilization of the Book Bank Scheme by visiting the College/Recognized Institute/University Academic Department without prior intimation. He/She also has right to visit personally to the College/Recognized Institute/University Academic Department to check the utilization of the Book Bank Scheme at any time without prior intimation.
- The Principal/Director/Head shall submit the Utilization Report (As per the given format), Utilization Certificate (As per the given format) and the Audited Statement to the Office of Director, Department of Students' Development, University of Mumbai (Address: Department of Students' Development, 1st Floor, Vidyapeeth Vidyarthi Bhavan, 'B' Road, Churchgate, Mumbai – 400 020 on or before **July 31, 2026**).
- The Librarian (for the Colleges/Recognized Institutes) / Senior Faculty (for the University Academic Departments) shall be allowed to dispose/discard the outdated books/materials from Dead Stock with prior permission of the Principal/Director/Head, Book Bank Scheme Committee and Director, Department of Students' Development, University of Mumbai. In such case the College/Recognized Institute/University Academic Department shall keep two specimen copies of the concerned book/s in the Archive of the Library (for the Colleges/Recognized Institutes) / Departmental Library (for the University Departments).