

KISHINCHAND CHELLARAM LAW COLLEGE, MUMBAI

Date: 14.11.2022

NOTICE

Students who have registered for International Study Tour for Mumbai – London – Amsterdam – Mumbai are informed to pay a part payment of Rs. 1,50,000/- in the form of cheque in the name of Principal, K. C. Law College.

The balance amount of the trip to be paid will be intimated shortly.

Further they are informed to submit the below mentioned documents for processing of visas.

The last date of submission for the documents and part payment is 19.11.2022 between 10.00 a.m. to 12.00 noon.



Note: Separate Documents need to be submitted for separate Visas

List of Document for UK Visa for Indian Citizens

- **Passport (Original passport valid for 6 months with back to back blank pages and minimum 3 blank pages + all old passports if any)**
Comment - At the time of visa form filling get all your old passports also. However at the embassy only the latest passport will be submitted.
- **Income tax proof (Sponsor's ITR-V for last three years).**
Comment - Sponsor can be a different person from the one who has actually paid the tour fees. If you are making your mother as the sponsor submit all documents related to her and not of father. For NRI parents' we require tax assessment of that country where they are staying/earning along with work permit/work visa copy and passport copy. ID card of the company where parents are working should also be submitted for NRI cases.
- **Sponsor's Bank statement (Original updated Bank statement for last 6 months with Sponsor's name & Bank seal and sign, min closing balance Rs 200,000)**
Comment- In case of business persons, company establishment proof should be submitted mentioning the sponsor's name.
- **Sponsorship letter (sample copy shared) signed by the sponsor.**
Comment - The person whose ITR and Bank statement is being submitted, the same person needs to sign this letter too.
- **Self attested Color Copy of sponsor's Passport/Aadhar and pan card.**
- **Colour copy of College ID card**
- **Self attested colour copy of students' pan card**

If the sponsor is NRI

Please submit the following document all self attested

1. Colour copy of first and last page of passport
2. Colour copy of Residence visa
3. Colour copy of Emirates I'd card/id card issued by government
4. Colour copy of company where he/she is working.
5. Last 6 months bank statement stamped and signed by branch manager (min closing balance 200,000)

List of Documents for Schengen Visa

- Passport (Original passport valid for 6 months with back to back blank pages and minimum 3 blank pages + all old passports if any)
Comment - At the time of visa form filling get all your old passports also. However at the embassy only the latest passport will be submitted.
- 2 passport size pictures : White background, not older than 6 months (size 35 – 40 mm in width, not copied or scanned picture).
- Income tax proof (Sponsor's ITR-V for last two years).
Comment - Sponsor can be a different person from the one who has actually paid the tour fees. If you are making your mother as the sponsor submit all documents related to her and not of father. For NRI parents' we require tax assessment of that country where they are staying/earning along with work permit/work visa copy and passport copy. ID card of the company where parents are working should also be submitted for NRI cases.
- Sponsor's Bank statement (Original updated Bank statement for last 3 months with Sponsor's name & Bank seal and sign, min closing balance Rs 200,000)
Comment- In case of business persons, company establishment proof should be submitted mentioning the sponsor's name.

- Sponsorship letter (sample copy shared) signed by the sponsor.
Comment - The person whose ITR and Bank statement is being submitted, the same person needs to sign this letter too.
- Self attested Color Copy of sponsor's Passport and pan card.
- Colour copy of College ID card
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Please submit the following document all self attested

1. Colour copy of first and last page of passport
2. Colour copy of Residence visa
3. Colour copy of Emirates I'd card/id card issued by government
4. Colour copy of company where he/she is working.
5. Last 6 months bank statement stamped and signed by branch manager (min closing balance 200,000)