



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

KISHINCHAND CHELLARAM LAW COLLEGE, MUMBAI

**K C LAW COLLEGE 123 DINSHAW WACHHA ROAD VIDYASAGAR PRINCIPAL
K M KUNDNANI CHOWK CHURCHGATE**

400020

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

March 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Hyderabad (Sind) National Collegiate Board, a registered charitable educational trust was established in the year 1949 by two great stalwarts, Barrister H. G. Advani and Principal K. M. Kundnani soon after the Partition, with two main purposes: to provide employment facilities to the displaced persons and to provide education to the children of the displaced and downtrodden people. Today, the HSNC Board family has grown into 16 colleges, 8 schools, HSNC State Cluster University having three constituent colleges and 3 institutes. This year the HSNC Board is celebrating its 75th year with many national and international academic activities.

Kishinchand Chellaram Law College, popularly known as K. C. Law College, is one of the premier law institutions in the city of Mumbai. It was established in the year 1955 under the aegis of the HSNC Board. K. C. Law College is permanently affiliated to the University of Mumbai; registered with the BCI and UGC under Sections 2(f) & 12(B); recognized by the Government of Maharashtra; certified by the ISO 9001 : 2015. The College is consistently ranked among top Law Colleges by various agencies. This year the College was ranked among top 5 Law Colleges by BW Legal World, CSR and Open magazine; 30th in India by Week magazine and 33rd by India Today.

The College is located in the heart of South Mumbai in an elite locality in very close proximity to the Vidhan Bhavan, Mantralaya, Bombay High Court, the Bombay City Civil and Sessions Court, other Courts and tribunals.

Since its inception, the College has been imparting quality legal education to the students. Bearing in mind that law is an instrument of social change, the College has adopted a motto which says 'Law is the King of Kings'.

The aim of K. C. Law College is to promote excellence in legal studies and its mission is to provide legal knowledge through theory and practice and to make the study of law socially relevant and fruitful. K. C. Law College prides itself in motivating students to achieve excellence in academic and extra-curricular activities and to develop strong personal values.

Vision

- K. C. Law College (KCL) has its vision towards elevating the standard and quality of legal education to the level of leading law schools in the country. It seeks to be a distinctive and distinguished law institution with a strong national and comparative focus.
- KCL aspires to be a nationally and internationally recognized centre of scholarly excellence. We are committed to produced outstanding and innovative scholarship and to providing an environment that advances scholarly discussion and debate.
- KCL will encourage its faculty to maintain its commitment to excellent teaching. It will support programs, initiatives and innovations that will serve to further enhance the faculty's performance as teachers.
- KCL continues to draw a diverse group of students from all over the country. We strive to make KCL an exciting center of learning for all of our students. We will provide our students with a versatile education in a stimulating environment that will enhance their professional development.

- KCL strives to be a diverse and selective law school whose faculty and students will have a meaningful and far-reaching impact on the law, profession and society.

Mission

- To contribute to society through the pursuit of education, learning, and research at the highest levels of excellence.
- To promote quality legal education and training programs to prepare competent and responsible members of the legal profession who actively contribute towards rule of law.
- To provide its students with a diverse, intellectually rigorous learning environment in which to acquire knowledge of the law in its broad international, intercultural, and interdisciplinary context so that they may acquire the professional skills, an ethical grounding to become excellent lawyers and leaders in their communities and chosen professions.
- To promote knowledge and understanding of the law and related disciplines by providing its faculty with the resources and intellectual environment to excel in teaching and scholarship.
- To create a community, including our alumni, committed to excellence, honesty, openness, diversity and collegiality.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- College founded by the Hyderabad (Sind) National Collegiate Board renowned in the field of education for the last 75 years.
- College was established in the year 1955 and is one of the oldest Law colleges in Maharashtra.
- Progressive and proactive management providing strong financial support and committed towards developing education in general and legal education in particular as evidenced by the fact that there are four Law colleges (03 affiliated to UoM and 01 affiliated to HSNCU) under the HSNCB umbrella.
- Independent Wi-fi enabled building and state-of-the-art physical and IT infrastructure including Smart classroom
- One of the few Law colleges under University of Mumbai having a Research Centre that was established recently for socio-legal research with interdisciplinary approach.
- Well qualified and dedicated permanent Principal and Teaching and Administrative staff.
- The Library is a treasure house of reading materials, both in print and digital formats consisting of reference texts, text books, journals, case reporters and databases and is managed by fully qualified and experienced Librarian.
- Consistent high demand and student enrolment in both UG and PG programs.
- The student community is diverse, academically strong and vibrant as evidenced from their examination results and achievements and participation in co-curricular and extra-curricular activities.
- Active Legal Aid Committee dedicated to creating legal awareness in the society and also having a functional Legal Aid Cell for the citizens.
- Encouragement to students for research activities in order to develop strong research culture.
- Established mechanism for supporting financially weak students and various facilities for physically challenged and differently-abled students.
- Appreciation of achievers by prizes and trophies.
- Encouragement, facilities and financial support to students for participation in national and international

competitions.

- Excellent railway and roadway connectivity to the far-fetched suburbs of Mumbai.
- Prime location near High Court and other Courts and tribunals and several law firms offices etc.
- Practice oriented teaching-learning through seminars, orientations, conferences, moot courts, client counseling, visits etc. and personal guidance to students for research work.
- Approved under Section 2 (f) and 12 (B) of the UGC Act and certified under ISO 9001 : 2015 (Quality Management System).

Institutional Weakness

- Lack of autonomy in updating the syllabus as per the changing requirements of the Law and the contemporary developments and advancements in the legal field.
- Lack of research funding from external agencies.
- Limited number of research publications by the teachers.
- Lack of exchange programs with foreign institutions for teachers and students.
- Area limitations as the campus is shared with two other colleges
- Restriction of number of teaching and non-teaching staff due to Government policies
- Due to the schedules of the Maharashtra CET Cell, the schedules and overall working of the college are affected.
- Inadequate placements with higher pay packages for students.

Institutional Opportunity

- Placement Cell needs to provide more training to students from increasing their employability
- Enhancing the infrastructure to international standards
- Motivating the Alumni to employ the student graduates
- Increasing collaborations with various international entities in the legal field for legal research and exchange programs.
- Research opportunities provided to students enhance their further academic growth.
- Increasing opportunities of judicial clerkships which has been the recent trend of the Bombay High Court can be gathered by our LL.B. and LL.M. students owing to the close proximity of the institution to the Bombay High Court.
- Upcoming state-of-the-art Metro rail and Mumbai Coastal Road for connectivity with far-off locations is bound to strengthen the connectivity quotient of the institution.

Institutional Challenge

- Competency building for entrepreneurship development
- Coping with rapidly evolving ICT
- Attracting external funding for research in college
- More involvement of alumni in the College and inspiring them for financial contribution
- Balancing the future of students in the continuously evolving legal environment and the stagnant course syllabi
- Maintaining Students to Full Time Teachers ratio as per the requirements of the BCI
- Securing adequate placements for students

- Developing global avenues for exchange programs for students and teachers

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

'Curricular Aspects' as far as affiliated colleges are concerned, focuses upon four key indicators namely Curricular Planning and Implementation, Academic Flexibility, Curricular Enrichment and Feedback system.

The College strives to adhere to the academic calendar for effective curriculum delivery and for academic and non-academic activities. The Academic Calendar earmarks the timeframe for completion of syllabus and Teaching Plans which enable teachers to plan their lecture schedules accordingly.

Faculty members including the Principal, have participated in curriculum delivery and assessment of affiliating University and the Principal has been a member of the Board of Studies and all faculty members have been involved in paper settings of UG & PG programs and design & development of curriculum for diploma courses of the University of Mumbai and participation in assessment and evaluation process of University of Mumbai.

The institution has offered ten Certificate Courses over the past years which include courses on important topics like legal drafting, cyber laws and alternative dispute resolution system as well as forensic science in civil litigation. Students have participated in moot courts and other forms of experiential learning such as legal aid and para-legal activities over the last 5 years.

The Institution has CBGS in LL.B. and LL.M. programs as per the University guidelines in that regard.

The institution has obtained feedbacks regarding the curriculum and syllabus and aspects related directly to these heads from students, teachers, alumni, judges, advocates, solicitors. Feedbacks have been sought from all stakeholders by the institution using the online or in physical modes considering the availability and the feasibility of the stakeholders. The feedback has been analysed and appropriate action has been initiated.

Teaching-learning and Evaluation

K. C. Law College aims at creating legal professionals and researchers capable of adapting to the dynamic Indian legal sector and traditional court-room setting through the three years LL.B., two years LL.M. and Ph.D. programs. Even during COVID-19 lockdown period, the College instantly and seamlessly shifted to online mode in one week after declaration of lockdown and all activities including conferences and workshops were conducted online.

K. C. Law College has a student-centric approach and helps slow learners cope up with the requirements and the advanced learners to excel. The Orientation program acquaints the first year students with the academic and other aspects like course structure, examinations and evaluation, college discipline, social etiquettes among others. The College encourages students to participate in various co-curricular and extra-curricular competitions being conducted by other colleges. Advanced learners and others are provided with several avenues like Certificate Courses in contemporary legal issues; Competitions and training for advocacy (Moot courts), drafting, client counselling and debates; Research paper presentations in seminars, conferences and symposia; etc.

The teaching methodology is a mix of different theoretical and practical pedagogies so as to facilitate comprehensive and holistic understanding of the subjects. It is complemented by use of ICT tools, e-resources and by making it participative and interactive. Legal aid activities are a means to implement the theoretical knowledge in practice for solving real life problems in society.

The College has well-qualified and experienced faculty and invites judges, experienced advocates and experts from various fields for holistic development of the students. Various Faculty Development Programs and National and international conferences and seminars help teachers to update their knowledge and teaching skills.

The process of evaluation is efficacious and continuous in the practical component considering its value for the professional prospects. Continuous evaluation system was formally introduced in the year 2019-20 through the 60:40 pattern for LL.B. (3 years course). The assessment in both programs is conducted transparently and expeditiously. Redressal of grievances is also timely and efficient.

The achievement of course outcomes is reflected in the high pass percentage of students and also their achievements in various competitions and events across colleges.

Research, Innovations and Extension

For promoting research and building research culture at institute, FDPs, workshops, seminars, conferences etc. were conducted. The faculty and students were encouraged to take part in the research related to activities. The adequate facilities are provided to carry out research activity. College takes a lead in inculcating the research culture among the students and promoting the research among the faculty members through various activities. Further, the Master of Laws programme having specific subject where research is promoted to enrich the students. The College has a well-framed research policy. From 2021-2022, the College has established a research centre affiliated to University of Mumbai through which two of our teachers have enrolled for the Ph.D. program.

The college management encourages its teachers to submit research proposals, and conduct research for which a research committee has been in place to facilitate the research and extension activities. The college has DLLE & Legal AID Cell through which college renders social and community services.

The faculty of the college is encouraged to participate in orientation / refresher courses, seminars, workshops and conferences (National / International) so that they may enrich their knowledge and improve their standing as teachers. Many teachers have doctorate in their respective subjects and few others are pursuing it. Few of our faculty members act as resource persons at various seminars, extension lectures regularly. The college has one seminar hall.

The College Library has a subscription to online Journals (e-Resources) of N-List with more than 6000 e-Journals and 35,000 e-books, J-gate, SCOPUS and Web of Science. The College has subscribed to caselaw databases like Manupatra and AIR Online and EBC E-books database which provides remote access to teachers and students.

‘Intellectual Property Rights’ sessions and ‘Industry Academic interaction’ was made through conducting workshops, seminars, conferences, symposia to provide information industry expectations, related to patent, copyright, trademark, scholarly writing and writing books. Class tests, assignments, project work and seminars

are used as supportive strategies to make the teaching and learning a more fruitful exercise.

The institute has functional MoUs with institutions of national and international importance.

Infrastructure and Learning Resources

Kishinchand Chellaram Law College, established in the year 1955, has state-of-art infrastructure and learning resources. These facilities have stood the test of the time and have aided generations of students.

The College facilities are adequate for the teaching learning process. They are augmented periodically and care is also taken to maintain them in proper condition regularly. The facilities are not only in compliance with the minimum requirements laid down by the Authorities (BCI, UGC, etc.) but go beyond compliance in order to support the teaching learning process.

The infrastructure and learning resources go beyond the classrooms. Though situated in South Mumbai, the main centre / heart of the city suffering from space crunch, the campus is of about half an acre with trees lining the boundaries. The physical infrastructure comprises of one building including well equipped smart classrooms, Moot Court Hall, Library, Research Centre, Offices, etc. The learning resources include traditional print as well as modern digital resources in the library, computers and other support mechanisms.

Diwan G. J. Advani Law Library is one of the oldest Law Libraries in India and has a rare collection of Law Reports dating back to the 19th Century. The collection also includes national and international law reports and journals; reference sources; textbooks and other reading resources in both print and digital formats.

The College spends a generous amount every year on augmentation and maintenance of infrastructure and learning resources. The processes, systems and policies are in place for maintaining and utilizing the physical, academic and support facilities including laboratory, library, sports complex, computers, classrooms etc. and their access by the stakeholders.

Student Support and Progression

Students are the primary stakeholders of the institution and the institution has been evolving measures like student empowerment, inclusive practices and skill development which are student supportive and student centric.

The college ensures the prompt payment of scholarship provided by the State Government and non Govt. for the welfare and benefit of the students.

The college has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases through Internal Complaints Committee, Anti-Ragging Committee.

Several co – curricular, extra – curricular and sports activities are being conducted to facilitate holistic development of the students and emerge as a socially matured individual.

The institute also provides guidance for several competitive exams and the institute also does career counselling for the students' prospective future.

Some of the students have cleared national level competitive examinations and either have progressed to higher levels of learning or employment. Ranks and several medals have been bagged by the students.

Students have excelled in cultural, sports, debate, elocution, moot court, client counselling and in many more competitions both at the state and national level.

The alumni of the college have been actively involved in various events of the college either as resource persons, judges or facilitators for extra-curricular activities.

Governance, Leadership and Management

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution. The College is managed by Hyderabad (Sind) National Collegiate Board (HSNC Board) recognized by Maharashtra State Government as linguistic (Sindhi) minority educational institution. The college has well defined vision and mission statement and the management provides the support and general guidance to achieve vision and mission of the college.

The developmental activities, academic planning, co-curricular and extracurricular activities are decided by the IQAC Committee under the guidance of the College Development Committee (CDC), previously known as the LMC. Various committees are constituted for execution of the activities at college level. These committees are represented by students, teachers and non-teaching staff.

Teachers are part of decision making and participative management. Academic Calendar is prepared at the beginning of every academic year. Principal designate and communicate the responsibilities of each teacher. Curriculum is designed by University of Mumbai. However, teachers of the Institution are members of Board of Studies and Syllabus Revision Committee. The institution values its staff and helps them to enhance their wellbeing.

The plans for utilization of the funds are placed before the Principal. After utilization of the funds, bills are submitted within a specified time. Clerical staff undertakes the process of reconciliation of payments by examining vouchers, receipts, bills, etc. and prepares balance sheets. External Financial Audit consists of the yearly statutory audit by Chartered Accountant appointed by the Board.

Institutional Values and Best Practices

Various measures have been taken by the College for promoting gender equity. Facilities for women include Security guard, CCTVs, separate washrooms, girls common room, etc. College has conducted several gender-sensitization, awareness conferences, seminars webinars. College has various committees for keeping check and redressing any grievance.

College contributes towards environmental consciousness through proper waste management, switching over to LED, sensor-based conservation, promoting plastic free campus and environmental awareness programs.

Institution has lift with tactile sign buttons, railing, ramp for the disabled and human assistance is also provided to them when required.

For inclusive environment the students are encouraged to treat each other with mutual respect and work together to become global citizens. Programs on cultural diversities are conducted on regular basis for mutual understanding and tolerance. Scholarships are given to the needy students.

Human values are inculcated through activities on constitutional duties. Every year institution celebrates national and international commemorative days, events and festivals. College also has prescribed code of conduct and monitoring committee for it.

Best practices of the College are **‘GHAR GHAR NYAAY PRABHODHAN’**: **Engaging with the Community through Legal Awareness** and **‘Bridging Principles with Practice: Fostering Constitutional Values in Students’**. These practices trigger the students’ consciousness and make them responsible citizens of the Nation.

Institutional distinctiveness is seen through the efforts of the Institution in ‘Building an Institutional Culture of Legal Research’. Every year a conference / seminar is organised exclusively for students to motivate them and inculcate research skills. This practice paves the path for the students to make them great legal reserachers and knowledgeable Advocates in future so that they can contribute effectively for the betterment of society.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	KISHINCHAND CHELLARAM LAW COLLEGE, MUMBAI
Address	K C Law College 123 Dinshaw Wachha Road Vidyasagar Principal K M Kundnani Chowk Churchgate
City	Mumbai
State	Maharashtra
Pin	400020
Website	www.kclawhsnc.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Kavita Lalchandani	022-9820248589	9820248589	-	kavitakclaw@gmail .com
IQAC / CIQA coordinator	Purnima Joshi	022-8591065787	9082971711	-	kclawlibrary@gmai l.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority Certificates.PDF
If Yes, Specify minority status	
Religious	NA
Linguistic	Sindhi Linguistic Minority
Any Other	NA

Establishment Details				
State	University name	Document		
Maharashtra	University of Mumbai	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	10-05-2012	View Document		
12B of UGC	10-05-2012	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	02-01-2024	24	APPROVED

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	K C Law College 123 Dinshaw Wachha Road Vidyasagar Principal K M Kundnani Chowk Churchgate	Urban	0.448347	19529.99

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	LLB, Law, LAW	36	CET Entrance and Graduation	English	240	237
PG	LLM, Law, CRIMINAL LAW AND BUSINESS LAW	24	CET Entrance and LL.B Graduation	English	60	60
Doctoral (Ph.D)	PhD or DPhil, Law, LAW	48	LL.M. PET. NET. SET	English	8	2

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				9			
Recruited	0	0	0	0	0	0	0	0	1	5	0	6
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				6			
Recruited	0	0	0	0	0	0	0	0	1	5	0	6
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	3	2	0	5
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	2	0	0	3	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	3	0	4
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	11	19	0	30	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	106	13	0	0	119
	Female	114	4	0	0	118
	Others	0	0	0	0	0
PG	Male	25	2	0	0	27
	Female	33	0	0	0	33
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	1	1	0	0	2
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	1	6	3	14
	Female	1	3	5	13
	Others	0	0	0	0
ST	Male	0	1	1	0
	Female	0	0	1	0
	Others	0	0	0	0
OBC	Male	0	9	7	8
	Female	0	2	10	14
	Others	0	0	0	0
General	Male	347	310	281	269
	Female	396	336	291	260
	Others	0	0	0	0
Others	Male	51	36	28	64
	Female	42	64	38	54
	Others	0	0	0	0
Total		838	767	665	696

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>K. C. Law College offers three programs: 3 years LL.B.; 2 year LL.M.; and Ph.D. The College provides a diverse, intellectually rigorous learning environment where students can acquire legal knowledge in its broad international, intercultural and interdisciplinary context while also acquiring the essential skills of critical thinking and problem solving. The college gives equal importance to both the compulsory and elective courses. In LL.B. program, S.Y.LL.B. and T.Y.LL.B. students can choose courses from the options mentioned for the elective course. LL.M. students can choose the topics for their Interdisciplinary Project and Dissertation from their area of interest or from appropriate field</p>
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	<p>for their career. The College encourages and trains students in conducting interdisciplinary and multidisciplinary research. In order to provide the students with a platform for showcasing their research work, the College organizes conferences especially for students. K. C. Law College is one among the few Law Colleges to have a Research Centre for Law established recently for socio-legal research with multidisciplinary approach.</p>
2. Academic bank of credits (ABC):	<p>The College offers choice based credit system as per the University of Mumbai for the LL.B. and LL.M. programs where there are both core and elective courses. The College plans to establish the required systems for enabling academic credit accumulation and transfer once the NEP, 2020 is implemented. The College will follow the credit system according to the rules and regulations framed by the University of Mumbai.</p>
3. Skill development:	<p>The courses in the LL.B. and LL.M. programs involve experiential and participative learning and also case law and problem solving methods of teaching. Through these courses the students acquire all the essential skills like critical thinking, problem solving, leadership, Mooting skills, research skills, etc. In addition the College conducts various workshops and special sessions for advocacy skills; stress management; mental health; soft skill development; Language, communication and debating skills, Life skills like Yoga, physical fitness and health & hygiene; along with sessions on awareness about use of technology in legal process. Moot Court, Client Counseling, Debate, Elocution and other competitions are conducted by the College to develop various skills in the students. These skills have a positive contribution in all the aspects of students' lives and career. The College has continued these practices over many years and will also continue the same in future.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>The College endeavors to provide an inclusive environment and encourages students to develop tolerance and live harmoniously with various cultural, linguistic, socio-economic and other diversities. The College has friendly atmosphere for differently-abled staff and students. The College has various Committees like the Cultural Committee, DLLE, Sindhi Association and Marathi Vangmay</p>

	<p>Mandal among others that conduct various activities celebrating the diverse culture and heritage of our country, thus making the students aware about the importance of Indian languages and religions. If required, some of the teachers help students by teaching in Marathi, the State language.</p>
5. Focus on Outcome based education (OBE):	<p>The College focusses on the Program and Course outcomes as prescribed by the University. The teachers prepare the Teaching Plan for the courses they are teaching in line with the prescribed COs. The POs and COs are discussed in the Teachers' meeting at the beginning of the semester and teachers discuss them with students in class so as to make the students aware about them. They are also displayed on the College website. The attainment of these outcomes is measured through student performance during internal evaluation and also through the results. Remedial measures are taken in cases where non-attainment of the outcomes is observed. Continuous monitoring of the process of teaching and learning and the analysis of the learning abilities and strong points of the students will result in the improvement of the outcome based education.</p>
6. Distance education/online education:	<p>The College tries to include ICT in the teaching learning process. The teachers are well versed in using ICT based tools and resources and effectively use these skills in online lectures and in organizing various online programs and activities. Teachers have also created digital study materials for students which are hosted on the college website. The College arranges for training sessions for students for use of technology in legal education and using online digital legal databases and other online sources of information. The library has created a digital library website which is a single point access for free and subscribed online legal resources, for the students and teachers. The library also provides remote access to databases of e-books, e-journals and case laws. The College has state-of-the-art IT infrastructure which is regularly updated. Online education will also be promoted by conducting more training sessions for students and teachers.</p>

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Work of formation of ELC has been initiated recently in the College.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>The College has appointed Ms. Megna Devkar as the Co-ordinating faculty member and Mr. Nikhil Narang as the Student Co-ordinator. The process of formation of the ELC has recently begun.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>Though the formation of ELC is in process, following programs have already been conducted: i. National Voters' Day is celebrated every year ii. Awareness programs are conducted to encourage young citizens to participate in the electoral process iii. Awareness drive was conducted at Churchgate station on the importance of 'Right to Vote' along with posters and an appeal to the public to exercise their voting right. iv. Constitution Club members organised a lecture in the College on 'Awareness of voting rights and procedure for registration'. v. Games were organised in the College on the theme of Voters' Rights vi. The College conducted an Online Certificate Course on 'Constitutional Governance: Spirit, Scheme and Process' in which Electoral Reforms was one of the major topic covered</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>i. National Voters' Day is celebrated every year ii. Awareness programs are conducted to encourage young citizens to participate in the electoral process iii. Awareness drive was conducted at Churchgate station on the importance of 'Right to Vote' along with posters and an appeal to the public to exercise their voting right. iv. Constitution Club members organised a lecture in the College on 'Awareness of voting rights and procedure for registration'. v. Games were organised in the College on the theme of Voters' Rights vi. The College conducted an Online Certificate Course on 'Constitutional Governance: Spirit, Scheme and Process' in which Electoral Reforms was one of the major topic covered</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>All our students are above 18 years of age and majority of them are enrolled as voters in the electoral roll. The College conducts various programs and awareness drives to make young citizens aware about the importance of being a registered voter and exercising their voting right.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
53	53	46	35	34
File Description		Document		
Data Template		View Document		

1.2

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

Response: 68

2 Students

2.1

Number of students year-wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
756	838	767	665	696
File Description		Document		
Data Template		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
142	142	142	120	120

File Description	Document
Data Template	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
179	266	227	200	186

Other Upload Files	Document
1	View Document

2 Teachers

2.1

Number of full time teachers year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
14	9	9	9	6

File Description	Document
Data Template	View Document

2.2

Number of sanctioned posts year-wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
17	12	12	12	6

File Description	Document
Data Template	View Document

3 Institution

3.1

Total number of classrooms and seminar halls

Response: 13

3.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
224.48	66.81	45.41	58.05	43.61

3.3

Number of Computers/ laptops

Response: 49

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The College is permanently affiliated to the University of Mumbai (MU) and is recognized by the Bar Council of India (BCI). MU prescribes curriculum for LL.B. as well as LL.M. programs. The College offers three programs viz., 3 years LL.B.; 2 years LL.M. (Business Law and Criminal Law & Criminal Administration Groups) from Academic Year 2020-2021 and Ph.D. from academic year 2021-2022.

The College ensures the effective delivery of the curriculum through various interactive methodologies incorporating ICT tools and resources. This 69 year old institution has a tradition of outcome-based delivery of education while conscientiously and consistently being guided by the vision and mission of the institution that aims at overall, wholesome, value-based, ethical and meaningful growth, development and progress of the student community through education which is not merely textual but also contextual and holistic in approach.

The institution believes that legal education essentially requires to be inter-disciplinary in approach as the philosophy of law can never be disseminated in isolation. Law is a reflection of the society and vice-versa and therefore, a multipronged and systematic approach is sought in curriculum delivery.

Process :

1. Preparation of Academic Calendar before the commencement of the Academic Year in accordance with the 'Arrangement of Terms' as published by MU every year.
2. Devising of the semester-wise lecture time-tables by faculty members with the final approval of the Principal.
2. Allotment of subjects to full-time faculty members in the beginning of each semester in accordance with the workload and to visiting faculty members (if required as per the workload) as per their expertise and choice.
3. Preparation of Teaching Plans (by the full-time subject teachers in consultation with visiting faculty for the specific subjects).
4. Systematic planning for co-curricular and extra-curricular activities to keep the academic calendar in accordance and in consonance with the Arrangement of Terms as is published for every academic year by the MU.

The College strives to strike a balance and harmony between academic and practical aspects of law. Incidentally, the faculty comprises of some staff members including the Principal who have had some years of professional experience as advocates before they took up law teaching as a full-time profession.

The college has a prime location near key legal institutions in Bombay (Mumbai), including the Bombay High Court, City Civil and Sessions Court, Small Causes Court, Esplanade Court, Maharashtra State Human Rights Commission, Maharashtra Administrative Tribunal, and other courts and tribunals. This strategic positioning provides students with convenient access to prominent judicial and quasi-judicial bodies.

Moreover, the institution is committed to enhancing the quality of education by engaging academicians and advocates as teaching faculty whenever possible. To supplement classroom learning, the college organizes educational visits to courts, prisons, police stations, and other relevant institutions. These visits aim to familiarize students with the practical aspects of litigation, alternative dispute resolution, and the operations of governmental bodies. Through such initiatives, the college endeavours to bridge the gap between theoretical knowledge and practical application, enriching the educational experience for its students.

File Description	Document
Upload Additional information	View Document

1.1.2

The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college prepares an Academic Calendar to delineate the planned curricular, co-curricular and extra-curricular activities of the institution. This calendar adheres to the "Arrangement of Terms" published by the University of Mumbai, which outlines the dates for term commencement, conclusion and vacations.

Faculty members, under the guidance of the Principal, together create the Academic Calendar based on the University's Arrangement of Terms. Key events such as Conferences, Seminars, Moot Courts, Visits, etc., as well as the commencement of lectures and internal exam schedules are integrated into this calendar.

The formulation of an Academic Calendar serves as a structured roadmap for yearly planning, ensuring the smooth execution of curricular and other activities. The institution actively participates in Department of Life-Long Learning and Extension Activities (DLLE). Additionally, the college conducts Legal Aid and legal awareness initiatives in alignment with its motto, 'Ghar Ghar Nyay Prabodhan', which are also incorporated into the Academic Calendar. These activities, including outreach efforts to engage with various segments of society, are integral parts of the Academic Calendar.

Continuous Internal Evaluation (CIE) holds a significant position in the evaluation process. Internal evaluation comprises of class test, assignments, presentation and viva voce as per University of Mumbai

guidelines. The college prioritizes continuity in internal evaluation by communicating dates and schedules in advance to students, within the framework of the University's "Arrangement of Terms".

File Description	Document
Upload Additional information	View Document

1.1.3

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: 1. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1

Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 66.67

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 2

1.2.1.2 Total number of Programs offered by the institution for last five years

Response: 3

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2

Number of Add on or value added courses /Certificate programs offered during the last five years

Response: 10

File Description	Document
List of Add on /Certificate programs (Data Template)	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3

Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years

Response: 15.19

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
230	110	18	200	0

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability etc. into the Curriculum

Response:

The institution functions with an interdisciplinary approach in harmony with social responsibility and has developed a pivotal socio-legal conscience while imparting quality legal education in the last seven decades. True to the letter and spirit of the Vision and Mission, the institution endeavours to attain integration of crosscutting issues related to gender, environment and sustainability, Constitutional and human values and professional ethics into the curriculum through conscious and concerted efforts as follows:

GENDER:

The Curriculum inherently possesses a number of courses at both UG and PG level which address gender aspects, viz., Labour and Industrial Laws, Family Laws, Constitutional Law, Law relating to Women and Children at UG level and Law and Social Transformation in India, Indian Constitutional Law: New Challenges at PG level. The College has a dedicated Women Development Cell that hosts events and activities which address gender issues, even including the third gender.

ENVIRONMENT AND SUSTAINABILITY:

Beyond the confines of the curricular borders of one of the key courses known as Environmental Law, the College contributes towards environmental consciousness, awareness, protection, maintenance and preservation. It has a designated 'Environment and Nature Club' which organizes various environment related activities at the College level and also beyond the campus. Visits to organisations, regulatory bodies, etc. are also conducted. 'Environmental awareness' and 'Sustainability initiatives' are inherently related towards enabling living in harmony with nature.

CONSTITUTIONAL AND HUMAN VALUES

Law and human values have an innate and inseparable relation. The edifice of Law is founded on human values which is the sphere most closely associated with legal framework of all civilised nations. 'Indian Constitutional Law' at the UG level and 'Indian Constitutional Law: New Challenges' at PG level are subjects of the Curriculum and additionally 'Public International Law and Human Rights' at UG level and 'Law and Social Transformation in India' and 'Judicial Process' at PG level closely concern with human rights and duties. Through a dedicated DLLE segment, number of public awareness activities is conducted by the College. Legal Aid and Legal Awareness activities are society-oriented endeavours of the College, some of which are conducted in collaboration with the Mumbai District Legal Services Authority, various NGOs and other organisations. Constitution Club of the College incorporates constitutional values amongst students and participated through unique games like snake and ladder, constitutional housie, constitutional spin the wheel, etc. based on the theme of Constitution of India. The Club also conducts discussions, debates on current socio-legal issues.

PROFESSIONAL ETHICS

Practical Training in LL.B. program incorporates ‘Professional Ethics and Professional Accounting System’ as a course in F.Y.LL.B. Research Ethics is one of the objectives of the ‘Legal Research and Methodology’ course in LLM. program. Beyond this too, the institution organises a number of events, lectures, programs and activities for enabling staff and students to realise and uphold the significance of professional ethics in the legal profession as well as in academics and research.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum	View Document
Any additional information	View Document

1.3.2

Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 65.22

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	30	29	27	26

File Description	Document
List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View Document
Institutional data in Prescribed format	View Document
Any additional information	View Document

1.3.3

Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given

for the latest completed academic year)

Response: 41.67

1.3.3.1 Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,(for the latest completed Academic year)

Response: 315

File Description	Document
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	View Document
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View Document
Institutional data in prescribed format (Data Template)	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

- 1. Students*
- 2. Teachers*
- 3. Law-firms/Judges/Sr. Counsels and employers*
- 4. Alumni*

Response: A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Five filled in forms of each category opted by the institution	View Document
URL for stakeholder feedback report	View Document

1.4.2

Feedback process of the institution may be classified as follows: (Opt one)

Response: A. Feedback collected, analysed and consolidated action taken on feedback for last five years available on website

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format (Data Template)	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average Enrolment percentage (Average of last five years)

Response: 99.7

2.1.1.1 Number of students admitted year-wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
297	301	300	239	239

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
300	300	300	240	240

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2

Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 76.58

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
98	109	119	66	118

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners

Response:

Students admitted to the college are from a diverse socio-cultural, economic and educational background. Any educational institution striving to achieve excellence should identify the various learning levels of the students so as to cater to their respective levels of educational needs. Taking into consideration the varied needs of these students, it is imperative to identify slow and advanced learners at the entry level itself. At the commencement of every academic year, the college conducts orientation / induction programmes for newly admitted students. In these sessions, college Principal and the senior faculty members make students aware with their goals and objectives, code of conduct, classroom attendance, examination and evaluation system and the Library and other amenities available in the college. At the entry level, slow and advanced learners are identified through the students' marks in the previous examination. The assessment is also done by the teachers during the first month of the semester on the basis of responses given by and interaction with the students in the class.

Slow learners: Teachers pay special attention to students who are identified as slow learners. They adopt different strategies like summing up, interrogative method, etc., to improve slow learners in regular classes. The teachers guide them to write model answers and suggest various books and reading materials. Remedial classes are utilized for the benefit of slow learners. Students are also encouraged to interact regularly with teachers and peers, after the class hours either individually or in groups to address their concerns related to subjects. Students with learning disabilities and other divyang students are given extra time and writing assistance, if required, to write examinations.

Advanced learners: Advanced learners are motivated and encouraged to participate in Moot Courts, Client Counseling competitions, Seminars, Conferences, Quizzes, Debates, etc. at State, National and International levels. They are encouraged to write research papers and avenues for showcasing their research output are provided like 'National Conferences only for students'. Sessions for skill enhancement and Career counselling sessions are also organised for all students. Advanced learners are also advised to involve in group discussion with slow learners on various subjects. They are also encouraged to help the slow learners in preparing class assignments.

Many students participate and win prizes in various international, national, state and local competitions like Moot Court Competition, Mock Trial, Parliamentary Debate Competition, Client Counselling Competition, Debate Competition, Elocution Competition, Law Quiz, Udaan Festival of University of Mumbai, Street play Competition, Poster Making Competition, Essay writing competition, Dance

competition, Cultural fests, etc.

The college recognizes the academic excellence of meritorious students through various prizes to rank holders during the Annual Prize Distribution Ceremony. This motivates and inspires students for their future endeavours and academic growth.

File Description	Document
Upload any additional information	View Document

2.2.2

Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 54

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences

Response:

The College adopts various student centric methods described below in order to enhance the teaching-learning experiences.

Participative Learning:

Interaction with students during teaching along with Group discussions, Assignments and presentations, Class seminars, Debates, Quizzes and Case study method ensures students' participation in teaching-learning process.

Visit to Lawyer's office aid in learning the technique of client interview and preparation of briefs. Attending the Courts to observe trial proceedings gives them practical knowledge. Various workshops, seminars, conferences and special lectures are also organized to impart research, communication, oratory and interpersonal skills.

The students are also encouraged to contribute to the College Annual Magazine and exhibit their literary skills.

Experiential Learning:

The College conducts Legal Awareness and Legal Aid camps where students understand the application of laws to legal problems in actual setting. Students also visit educational institutions to conduct legal awareness programmes through street plays, skits, etc. Through the Legal Aid Clinic, the students have to do intense research work in the actual practical problems presented.

Through various visits and study tours, students gain first-hand information of functioning of various institutions like Courts, Mediation centres, Prison, Human Rights Commission, Lok Adalats, Income Tax office, Police stations, etc. These experiences enrich the students in a way that cannot be achieved in a classroom.

Peer Learning and Team Teaching:

Learning with the peer group is conducive for productive learning, especially beneficial for slow learners to develop problem solving, interpersonal, communication and presentation skills. In class, heterogeneous groups of five to ten students comprising of advanced, median and slow learners engage in activities like projects, discussions and debates. Constitution Club activities like 'Chai Pe Charcha' involve group discussions among students and teachers on current socio-legal topics which also encourage learning with the participant peer team.

Case Law Method

The Case Law method is an inseparable and integral part of law teaching. It involves analysis and discussion on various case laws pertinent to the topic under discussion. It is a participatory, discussion-based way of learning. It enables the learners to gather the contemporary legal position in light of the landmark authorities. Presentation topics for internal evaluation also include Case Comments.

Problem Solving:

The Annual Law Fest includes National Level Competitions for Moot Court, Client Counselling and Letter to the Chief Justice. Intra College competitions are also held periodically. Moot Courts provide a platform to students imbibe advocacy skills while Client Counselling sessions help them in learning the legal office etiquettes and interviewing techniques. These competitions along with Lex Concilio – Parliamentary Debate Competition will give the students a platform for research in new unexplored areas in legal field and help them in enhancing legal knowledge and improving presentation skills and mannerisms required in Courts and other institutions. Intra College competitions help in developing analytical abilities and application of legal knowledge in real life situations. Practical knowledge required for Law practice is gained in the Drafting, Pleading and Conveyancing course. Thus, all these activities and exercises help students to learn various skills required for legal and allied professions.

File Description**Document**

Upload any additional information

[View Document](#)**2.3.2**

Teachers use ICT enabled tools for effective teaching-learning process.**Response:**

Technology is best when it brings people together. With this saying the use of technology is a need of an hour in any educational institution. K C Law College is one such institute which has given importance to technology in its teaching learning process. Today's legal field is also well advanced through ICT. Various legal websites of government and private stake holders have played an important role in legal education. The need for awareness about current development in the legal field has prioritized the use of ICT.

All the teachers are acquainted with computer systems that enable them to deploy innovative teaching methods in the classroom. Teachers use ICT enabled tools like Power Point presentations, video clips, etc. in their teaching process. They were also using the whiteboard option to share content during the online lectures. During the COVID-9 lockdown, the college immediately shifted the mode of teaching learning to online mode without any delay. Teachers started taking online lectures through various platforms like Zoom, MS Teams, Google Meet, etc. Some of the teachers created e-content to aid students learning which is uploaded on the college website for ease of access.

During lockdown, the online platforms were also used for conducting an International Conference. Students and delegates got an opportunity to hear and gain from international legal luminaries. MS-Teams platform was also used for Guest lectures and the Alumni Lecture series. College teachers created study materials on various topics for the benefit of students which were uploaded on the college website and link was shared with students.

The College library subscribes various online resources with remote access. Teachers and students use these subscribed e-resources along with the free online legal resources for effective teaching. The library has created a digital library website which is a single point access to various subscribed and free authentic legal resources. The College has a Youtube channel that hosts educational video on various legal topics and videos of various college activities.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3

Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)

Response: 58.15

2.3.3.1 Number of faculty mentors assigned to students for academic and other related issues:

Response: 13

File Description	Document
Mentor diary and progress made	View Document
Institutional data in prescribed format (Data Template)	View Document
Circulars pertaining to assigning the mentors to mentees	View Document

2.3.4

Percentage of Students identified as mentors for mentoring other students for academic and other related issues (Data to be provided only for the latest completed academic year)

Response: 6.75

2.3.4.1 Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)

Response: 51

File Description	Document
Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students	View Document
Institutional data in prescribed format (Data Template)	View Document
Any additional Information	View Document

2.4 Teacher Profile and Quality**2.4.1**

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 81.47

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2

Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider only highest degree for count)

Response: 49.21

2.4.2.1 Number of full time teachers with Ph.D./LL.D year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	5	3	3	4

File Description	Document
Phd/LLD Degree certificates of the faculty	View Document
List of full time teachers with Ph.D./LL.D. and number of full time teachers for 5 years (Data Template)	View Document

2.4.3

Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)

Response: 10.57

2.4.3.1 Total experience of full-time teachers

Response: 148

File Description	Document
Teaching experience as certified by the head of the institution	View Document
Institutional data in prescribed format (Data Template)	View Document

2.4.4

Measures taken by the institution for faculty retention

Response:

K. C. Law College has almost 100% faculty retention in the last five years. There were six full time teachers in the year 2018-2019, of which one superannuated on 30th November 2018. The remaining five teachers still continue to work dedicatedly for the College.

The institution encourages the faculty retention by creating healthy and creative work culture, benefits offered as casual leave, midterm and annual vacation, annual increment, periodic increase in DA, opportunity to upgrade their knowledge by attending seminars, conferences and also to pursue higher studies.

The aspiration to work in government Institutions prevails over all. The College complies with all Government rules. Salary is credited to the employees' bank accounts directly on time. Even if the salary grant is not received from the Government on time, the staff salary is paid on the first of every month. A consolidated salary was paid every month to newly appointed teachers till the receipt of their approval from the University and subsequent grant of salary by the Government. The College pays the insurance premium for the policy taken for all teaching and non-teaching staff and students from Oriental Insurance Company.

Provisions like empowerment programs and leave on duty along with financial assistance for attending seminars/conferences, awards and appreciations, casual leave etc. are granted to encourage retention of competent faculty. Four of the teachers completed their Ph.D. while working in the College. Teachers and non-teaching staff are felicitated for academic achievements which encourages them for further growth.

The motivating factors of faculty retention are good salary, wellness offerings, annual performance reviews, training and development, and fostering teamwork etc. The teachers enjoy academic and administrative freedom.

All the teaching and non-teaching staff are provided with tea twice a day and also breakfast and lunch whenever programs and festivals conducted are conducted in the college.

File Description	Document
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	View Document
Any Additional Information	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation

Response:

The mechanism of internal assessment is transparent, robust and is conducted in a time-bound manner. The College ensures that all students are aware of the evaluation process. The students are informed about the evaluation process during the orientation program, held at the beginning of every academic year. The College started printing and distributing 'Orientation Brochure' from the AY 2021-22.

University of Mumbai guidelines are followed for internal assessments for LL.B. program and the same are communicated to teachers and students. Before the session begins, teaching plans are prepared and discussed along with the mode of continuous internal evaluation. Assessment includes presentations, assignments and projects by students. Dates for the submission are notified on the college notice boards and announced by faculty in the respective classes at least a fortnight in advance and notifications provided to ATKT students on the college website also. Teachers decide and allot the assignment topics to students, discuss these topics and the evaluation process in class and solve any doubts regarding the same.

For the 100 marks pattern prevalent in the AY 2018-2019, the procedure was same. However, internal assessment was conducted only for Practical Training courses as per University norms where the teachers decided and allotted the Moot Court problems as per the norms of the Bar Council of India. Assessment included written examination, presentations, journals and *viva-voce*. Dates for the written examination and submission of journals and presentations were notified on the notice boards and announced by faculty in the respective classes at least a month in advance.

Question papers for internal examination are prepared as per University guidelines and the syllabus is communicated to the students in advance by the concerned subject teacher. Marks lists of the students are prepared after the evaluation and documented for the college record. Internal marks are submitted to the university portal online through college login.

Online examinations were conducted in the pandemic period by following all COVID-19 protocols issued by different authorities. Dedicated e-mail ids were created for submission of assignments and helpline was also created to solve students' problems.

LL.M. Program started from the academic year 2020-2021. Examinations is conducted as per the

University calendar and dates are notified well in advance on the college notice-boards, college website and also in class. For the Practical component, the Interdisciplinary project and the dissertation also the dates are notified well in advance on the college notice-boards, college website and also in class. The schedule for consulting the allotted research guides is also properly notified.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Students are important stakeholders in any academic institution and therefore, it is necessary to ensure transparency in all activities related to them. Considering this view, the college deals with the examination related grievances in a transparent, efficient and time-bound manner.

The internal examination related grievances are addressed by the college as per upon the nature and the severity of the grievances.

Grievances relating to internal assessment are addressed by the Examination Committee. The College follows the guidelines prescribed by Mumbai University for time bound redressal of grievances.

The College Examination Committee is constituted to look into all matters relating to examinations and the Committee takes appropriate measures in a transparent manner within the stipulated time limit.

The College prepares the schedule of internal examinations as per the University guidelines and it is communicated to the students well in advance.

The grievances regarding internal and practical examinations are resolved immediately by the concerned teachers and the Examination Committee. Students can raise exam related grievances through e-mail also. Additional internal exam also conducted as per the guidelines of University of Mumbai, if found necessary and students are allowed to appear as per the norms of University of Mumbai.

Internal marks are submitted to the university online through college login on the university internal examination portal.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

LL.B. programme (3 years course) was of 100 marks pattern in AY 2018-19, 60:40 pattern started from AY 2019-20 and 75:25 pattern started from AY 2022-23. Syllabus for this program is available on the University website and a link to it is available on the College website. The POs and COs for the courses in this Program were included in the Teaching Plans of each course.

The POs and COs for both the LL.B. and LL.M. programmes are as per University of Mumbai and are available on the College website. They are also stated in the LL.M. prospectus available on the college website. Link to the University LL.M. syllabus is also available on College website.

Communication of POs and COs to teachers: Our College is affiliated to the University of Mumbai and the program and course syllabi are as approved by University of Mumbai. Our Principal and faculty members have been members of BoS and Syllabus Revision Committees. The teachers discuss the POs and COs in their planning meetings well before the commencement of each semester and include them in their Teaching Plans. This discussion provides insights and proper perspective to the teachers with regard to the scope of the all the courses and their outcomes. The COs are as given by the University of Mumbai and are displayed on the College website and are also available in the College Library.

Communication of POs and COs to students: The POs and COs for both the programs (LL.B. and LL.M.) are published on the college website. The POs are communicated to students during admission process by the Admission Committee members and the staff. Students are also informed about POs and COs during Orientation program. The course outcomes are mentioned in the Teaching Plans of respective courses. On commencement of teaching term, the syllabus with its outcomes is discussed in the class by the respective subject teachers. Syllabus copies, Reference books and Text books are made available to the students in college library for their reference.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2

Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Attainment of POs:

The College imparts skills oriented legal education that is essential for legal profession. Many of the successful students aspire for law practice and enrol themselves as advocates with the State Bar Council. Many students also work in Government and private institutions and also in NGOs for helping the needy and poor thus attaining vision of the college, 'developing a sound foundation of legal knowledge and human values, so that students become successful lawyers in the true sense of the word'. Further, students go for higher education abroad as well as in reputed institutions of legal education in India. The success of students in variety of fields displays achievement of POs to a considerable extent.

Under the structured system, examinations are conducted at various levels. The college every year analyses its results and the passing percentage of the college is high, indicating the success rate of students graduating from the college. Further attainment of POs such as research and writing skills is evident from the papers presented in the Students' Conferences and also through contributions to law magazines, journals and college magazine.

The students also benefit largely from the various visits (Courts, Jails and other Legal institutions) and extension programs - planned, organized and coordinated by the college. The extension programmes are conducted in various settings like urban, semi-urban, rural and tribal through the Legal Aid Committee in collaboration with the State and District Legal Services Authority. The College actively conducts Legal Awareness related activities by organizing camps, street plays and other such events to spread legal awareness and also conducts 'Legal Aid' activities for the needy people of the society.

Attainment of COs:

The College adopts continuous evaluation in different forms to assess the course outcomes. Regular assessment is made in class through the various assignments and class tests. Students who do not perform well in class tests or who express a need for more instruction, can attend remedial classes for improving their performance. After the Internal examinations, teachers discuss the students' performance in class and give them suggestions for improving their performance in further examinations. Many students voluntarily opt for additional courses offered by the college for their development.

Further the college organises Moot Courts, Client Counselling competitions, Seminars, Conferences, Quiz, Debates, etc. at State, National and International levels to enhance the professional skills required by the students. College also organizes various activities like 'Chai pe charcha', *Lex Concilio* - Mock Parliament sessions, etc.

The college encourages students to participate in various competitions, Seminars, Conferences, etc. at State, National and International levels organised by different institutions across India. Students have won many prizes in different competitions, which indicate attainment of programme and course outcomes related to attainment of various skills such as drafting, argumentative, analytical, critical thinking and negotiation skills.

File Description	Document
Upload any additional information	View Document

2.6.3**Average pass percentage of Students during last five years****Response:** 93.05**2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
179	266	227	200	186

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
203	276	230	201	227

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.5

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	View Document

3.1.2

Total Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 59

3.1.2.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
25	7	7	12	8

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years (Data Template)	View Document
Any additional information	View Document

3.1.3***Funded Seminars/ Conferences /workshops*****Response:** 3.7

3.1.3.1 Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.5	0	0	2.6	0.6

File Description**Document**

Institutional data in prescribed format (Data Template)

[View Document](#)

Fund sanction letter from the granting agency towards Seminars/ Conferences /workshops organised by the institution

[View Document](#)**3.2 Innovation Ecosystem****3.2.1****Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

The College has adopted a pioneering method for fostering an eco-system for innovation. The College, through the Memorandum of understanding and other activities in association with various institutions, have collaborated with various stakeholders for fostering legal education not only in the field of law but also in the community services. The institution have entered into more than 20 MoUs which are active and an inter-disciplinary approach is encouraged to enhance social value of the research. The institute has established a Research & Development Cell and Research Committee to inculcate the value of research. Through this committee there is continuous monitoring of various research activities. The students and teachers are actively involved in the research activities conducted through the method of seminars, workshops and conferences. The teachers are granted special duty leave and financial support for conferences and paper presentations. The College research can be highlighted by the establishment of the Research centre for Ph.D. in Law. This value of research can be further highlighted in the various programs conducted by the college such as “How to write a research paper” “How to Present a Paper”, “Research Methodology”, etc. Computers are provided to each faculty members with internet facilities for research purposes. This has led to the following results which indicate the outcomes of activities carried out and facilities provided:-

- Three faculty members and the Librarian have completed their Ph.D in the recent past, while two Faculty members have registered for Ph.D. programs
- Various students have presented research papers in seminars / conferences and have published research papers.
- For the enhancement of research, the institute has provided a very good library facility with books, e-books, e-Journals, Print journals, and databases.
- The Institute initiates research programs and deposes faculty for such programs. Such facilities have also been made available for students.
- The College is equipped with ICT facilities including Wi-Fi. Students and teachers have access to computers with Internet connectivity.

File Description	Document
Upload any additional information	View Document

3.2.2

Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 14

3.2.2.1 *Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), Entrepreneurship, Skill development Frontier/ contemporary areas researches in law and judicial trends year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
8	1	3	2	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format (Data Template)	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1

Percentage of teachers recognized as research guides

Response: 21.43**3.3.1.1 Number of teachers recognized as research guides**

Response: 3

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.2**Number of research papers per teachers in the Journals notified on UGC website during the last five years****Response:** 0.53**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	0	1	3

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.96**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	3	2	0

File Description	Document
Institutional data in prescribed format	View Document
Content page and first page of the article/research paper	View Document

3.4 Extension Activities

3.4.1

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

K. C. Law College has widespread extension activities for sensitising students and for their comprehensive development through activities of Department of Lifelong Learning & Extension and Legal Aid Committee.

The Department of Lifelong Learning and Extension (DLLE) supports community-based extension work activities, in collaboration with its specific mandate to work for the lesser privileged society and efforts are being made to extend educational programs that will enhance and improve the quality of life of such groups with the central objective of “Reach the Unreached”, which is the motto of DLLE.

The students under DLLE carry out various activities through the Population Education Club, which is one of the Community oriented projects under DLLE. Through these activities the students reach out to the unreached sections of the society. Various activities for women empowerment, senior citizens , voting rights, environmental awareness are carried out to reach the masses. Students and community are sensitised through field work extension activities like tree plantations, beach cleaning, sanitary pad distribution, blood donation camp. Through these activities the students reach out and help the needy in society.

The Legal Aid Committee conducts a myriad of legal aid and legal awareness activities and thereby, endeavors to ensure that in addition to the curricular activities, there is optimal focus on extension activities, which enables the students to come face-to-face with the challenges of the society and enables them to face these challenges head on.

The institution coordinates with the Legal Aid Authorities of the Bombay High Court, Govt. of Maharashtra, and the Mumbai District Legal Aid Committee to organize and conduct awareness events like seminars, workshops and guest lectures delivered by eminent legal eagles. Various sections of the citizenry such as women, laborers, senior citizens, teenagers, children etc. are imparted knowledge and awareness.

The College has a dedicated and fully operational Legal Aid Clinic / Cell which strives towards enabling the needy and poor sections of the society to seek legal aid, assistance, guidance and follow-up. The Clinic is established with the object of providing free legal consultation to senior citizens and other citizens who approach the clinic seeking legal advice. The array of matters that are mostly witnessed by

the Legal Aid Clinic include service matters, family issues, and co-operative society related matters. Sometimes citizens approach with grievances pertaining to their advocates/legal aid panelists provided by the courts. In such matters, the Committee helps the litigants to put forth the grievances before the appropriate authority.

The motto of the Legal Aid Committee of the institution is “GHAR GHAR NYAY PRABODHAN” (LEGAL AWARENESS AT EVERY DOOR STEP).

Through the Legal Aid committee, the students are creating awareness by a method of survey, street plays, group discussions, door-to-door awareness programs, etc. The students also volunteer and assist the Courts during the time of National Lok-Adalat.

These real time learning experiences helps the para legal volunteers to understand the legal issues and how to solve them as a team.

File Description	Document
Upload any additional information	View Document

3.4.2

Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years

Response: 105

3.4.2.1 Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
45	26	17	6	11

File Description	Document
List of innovation and award details (Data Template)	View Document
e- copies of award letters	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**Response:** 94**3.4.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	41	7	10	5

File Description**Document**

Reports of the event organized

[View Document](#)

Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)

[View Document](#)

Any additional information

[View Document](#)**3.4.4****Average percentage of students participating in extension activities at 3.4.3. above during last five years****Response:** 21.37**3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
233	195	74	155	138

File Description	Document
Report of the event	View Document
Institutional data in prescribed format (Data Template)	View Document
Average percentage of students who participated in extension activities with Govt. or NGOs etc.,	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1

The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 38

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
25	9	3	1	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document

3.5.2

Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years

Response: 2

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	1

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Kishinchand Chellaram Law College, since its establishment in 1955 has been imparting quality legal education to the students.

The College infrastructure is as per the norms of regulatory authorities. Our institution has adequate number of (twelve) ICT enabled, properly ventilated, and airy classrooms. Each classroom houses 30 to 35 benches with a comfortable seating capacity of 2 per bench. The College also has one well equipped and ICT enabled Moot Court Hall with video conferencing facility. All the rooms are regularly cleaned and dusted and fire extinguishers are also installed on each floor. Every floor has separate washrooms for Gents and Ladies with round-the-clock water availability. Disabled friendly washroom is available in our premises.

The College also has a computer lab with 47 computers, 02 laptops and free Internet access for the students. Each full-time teacher is provided with a computer / laptop for college work. The Vice Principal and the Principal both have one desktop computer and one laptop each that has latest I7 12th generation processor and 1TB SSD. The principal's computer monitor has a webcam and inbuilt multimedia microphone and speaker. The Principal's chamber has 4K 65 inches TV for video conferencing. The College admin office is equipped with six desktop computers and six printers and one colour printer. The Exam Control Room is equipped with desktop computer, printer cum scanner cum photocopier machine and latest high speed duplicator machine that can duplicate 100 pages per minute. It also has UPS battery backup system.

The Moot Court hall are equipped with LCD/Wi-Fi/LAN and Video conferencing facility. The campus is Wi-Fi enabled. College Library is well equipped to cater to the needs of students. It houses a valuable collection of law books, journals, case reporters, databases etc. The College has Girls Common Room, Boys Common Room, Room for Legal Aid Clinic, Exam Control Room, Principal's and Vice Principal's Chambers, Staff Common Room, NAAC Room, Research Center for Law, Administrative Office, Pantry for staff refreshment. The college has separate room exclusively for paper assessment.

The College also have one smart class room i.e. well equipped with LCD/Wi-Fi/LAN and Video conferencing facility the smart class room can also utilized by the faculty and students for the online workshop/conference/ lectures / seminars etc.

Other facilities provided within campus include Water Cooler with UV filter, Canteen, Ramp facility and Lift with sound and tactile buttons for differently-abled students. The college has a tie-up with New India Life Insurance to secure the life of the students and staff. The Campus allows limited entry for vehicles. Systems and procedures are established for maintaining and utilizing physical, academic and support facilities. The College Building is covered under CCTV for the safety and security of the students and

staff.

Air-conditioning facility is provided in the multipurpose hall, administrative office, principal's chamber, staff common room, research center, vice principal's room, and in two class rooms.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College, in keeping with its Vision and Mission of providing students with a diverse learning environment, encourages students to participate in curricular, co-curricular and extra-curricular activities. The college offers adequate facilities for cultural activities, sports, indoor and outdoor games.

The college has Sports and Cultural Committees that conduct various related activities. The College has ICT enabled hall which is used for various curricular, co-curricular and extra-curricular activities. Various cultural programs are conducted throughout the year. The Sindhi Cultural Association and The Marathi Vangmay Mandal work for spreading awareness about the rich cultural heritage amongst the student community through various cultural programmes and competitions. These programs and the College Annual Day and Prize Distribution Ceremony provides a platform to our culturally proficient students to showcase their talents and various rank holders and prize winners are awarded certificates and trophies on this day.

To ensure all round and holistic development of the students, participation in sports and games is equally important. In order to facilitate the same, the college provides facilities for indoor and outdoor games. The facilities for indoor sports include carom boards and chess. The equipment for Table Tennis is made available through the sister institution. The college, located in the heart of a congested mega city, does not have a playground of its own but it has access to a nearby playground maintained by K. C. College and Oval Maidan. Annual Sports Meet is also conducted. During lockdown sports week was conducted online and it included various games like carrom, chess, archery and snooker in online mode. In the year 2023 sports meet was conducted at Mackichan Hall Boys Hostel Turf, Chowpatty, Girgaon.

Every year the college celebrates the International Yoga Day. A Yoga expert is invited every year to enlighten and encourage the students and staff to maintain a healthy life style through Yoga. The College also conducts programs on mental and physical health and self defense to ensure their wellbeing.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3

Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 13

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Geotagged photos of classrooms clearly displaying the ICT Facilities	View Document
Paste link for additional information	View Document

4.1.4

Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 14.75

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
90	9.37	2.50	5.99	1.66

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited statements of accounts highlighting spending towards infrastructure augmentation	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

Diwan Gopaldas Jhamatmal Advani Law Library is the central learning facility in the College and is partially automated using a Windows based Integrated Multi-user, Multi-tasking Library Management Software called the SLIM21, developed by Algorhythms Consultants Pvt. Ltd., Pune (Maharashtra, India) which was purchased in 2010 and is covered by AMC. Library functions of Acquisition and Cataloguing are automated. There are 47 computers and two laptops for students' use with free Internet facility.

The Library is located on the fourth floor of the college building and has adequate seating capacity. It is divided into a Reading Room, Computer Area, Stacking Area and Circulation Counter. It houses a valuable collection of Central and State Acts, Lexicons, Digests, Manuals, Law books, Journals, Reports, and Databases. Daily newspapers and magazines provide the updates for current affairs.

The library has a valuable collection of books, e-books, databases and journals. It includes a rare and valuable collection of back files of case reporters for the second half of the 19th century. The library has maintained print AIR right from its first volume of the year 1914. The library also contains sample copies of assignment, Moot Court memorials, LL.M. dissertations and Ph.D. theses for reference. There is a collection of biographies and writings of Indian and foreign legal stalwarts for inspirational reading.

Books are arranged subject wise and classified using the Dewey Decimal Classification Scheme. OPAC facility is provided through the student computers.

The library has the membership of INFLIBNET consortium through which remote access to N-LIST is facilitated along with Shodhganga (E-Shodhsindhu). The library has developed a digital library website (<https://sites.google.com/view/k-c-law-digital-library/home>) as a single point access to many open (OER) and subscribed resources. This website also includes links to LL.B. and LL.M. syllabi and past question papers. From the Academic Year 2022-23 onwards, the library has acquired the EBC Reader e-Library, a database of e-books published by Eastern Book Company. Students and teachers can access these books remotely. The library also provides access to online legal databases like the AIR and Manupatra for which passwords are share on demand.

The library caters mainly to the students and teachers of the College, but also provides reading facilities to the ex-students who have not yet obtained their LL.B. degree. The library offers various services to its patrons like Library Orientation, OPAC, Reading, Lending, Special Lending, Research Assistance, Reference, Online information services through telephone and E-mail, CAS and SDI, Newspaper Clippings, E-resources, free Internet access, Internet and Database search training and assistance.

During Lockdown, new / modified services were provided. Remote access was provided to legal databases by sharing passwords on demand. Information services were also provided through e-mail. Online sessions on awareness and use of free legal resources were conducted for students and teachers and E-content created by college teachers was made accessible to students through the library section of the college website.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2

The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3

Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals and legal databases during the last five years (INR in Lakhs)

Response: 4.17**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
5.75	3.23	4.99	2.43	4.47

File Description	Document
• Details of annual expenditure for purchase of books and journals during the last five years (Data Template)	View Document
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	View Document
Any additional information	View Document

4.2.4**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year****Response:** 4.68**4.2.4.1 Number of teachers and students using library per day over last one year**

Response: 36

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	View Document

4.3 IT Infrastructure**4.3.1****Institution frequently updates its IT facilities including Wi-Fi**

Response:

The college is well equipped with latest IT facilities. LCD projectors are installed in all class rooms for hassle-free digital education. The College has the following gadgets and IT facilities:

- 67 computers with networking facility in college campus
- 12 Projectors & 04 Laptops
- Primary Internet Airtel unlimited plan with 300 Mbps speed with Wi-Fi facility
- On each floor there is High Speed 5GHz Wi-fi with dual band
- Secondary Internet Hathway Unlimited plan with 50 Mbps
- 02 Copier Machine
- 16 Printers and one colour printer
- One High Speed duplicator machine that prints 100 pages per minute

The administrative office has 24*7 internet facility and majority of the functions are computerized. The campus is Wi-Fi enabled with high speed internet facility for seamless and uninterrupted connectivity. All computers and laptops are covered by AMC (Annual Maintenance Contract).

During lockdown period all the College activities were conducted remotely through online platforms. Social media were extensively used for maintaining a connect between students and staff. Website of the College was very helpful for timely communication with students.

Biometric system with face recognition is installed for all teaching and non-teaching staff. The College Building is covered under CCTV for the safety and security of the students and staff. College also uses licensed copies of all software required for the office and also for the students. College acquires new updated software in their day-to-day administrative work like Library data management, Admission, Students Data Management and Examination work. The College encourages eco-friendly practices like computerization of activities and functions.

The IT consultant of the College looks after all the issues related to up-gradation of the IT infrastructure. Whenever any problem occurs the concerned person informs the office in-charge, who then contacts the IT consultant or the concerned AMC holder. The IT consultant visit the College periodically to check whether up-gradation is required for any of the facilities and then informs the authority accordingly. For up-gradation of infrastructure, quotations are invited.

File Description	Document
Upload any additional information	View Document

4.3.2**Student - Computer/laptop ratio (Data for the latest completed academic year)**

Response: 15.43

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document
Institutional data in prescribed format (Data Template)	View Document

4.3.3**Bandwidth of internet connection in the Institution****Response:** A. 250 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 10.94

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
57.49	2.11	3.37	7.81	2.20

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Adequate physical infrastructure and support facilities are available to support the academic activities in the institute. In order to ensure their maintenance and optimum utilization, various systems and procedures are established so as to benefit all the stakeholders.

General Infrastructure:

The entire superstructure along with all assets is insured towards any untoward eventualities. CCTVs are installed at all strategic locations for security and surveillance. The Principal and the Office in-charge have access to the output of these cameras. Security Guards are also deployed at the entry check points of the campus. Institutional parking facility is well organized. The maintenance of the Institution building is ensured by HSNC Board.

Cleanliness and daily maintenance of the internal facilities (Library, Classrooms, Staff room, Principal's Office, Admin Office, etc.) is done with the help of peons and two sweepers. Dustbins are placed on each floor and in all rooms to collect dry and wet waste which is disposed every day. Pest control of the entire premises is done at least thrice a year. The College office maintains reserve petty cash for day to day expenses. First Aid box and sanitary pads vending machine are available.

Shared Canteen Facility is on contract basis and the canteen contractor is responsible to provide quality and hygienic food. Water Cooler with RO system is available and is cleaned and serviced regularly.

Fire extinguishers are available and they are checked and refilled periodically. Signages on campus are maintained to identify and locate the infrastructural facilities. Digital Display Board is used to notify important events and activities. Elevator, ramp and rail facility is well-maintained for barrier free access to the institution.

During the COVID – 19 period, the college was regularly sanitized. The College has purchased sanitization equipment for the same. Sanitizer stands were placed at all places as per requirement. During lockdown, when the staff reported to college, their body temperature was measured at the entry gate as precautionary measure.

Equipment and machine maintenance:

Records of equipment are maintained in stock registers. Equipment /appliances are serviced periodically or as and when required. Servicing is done through annual maintenance contract (AMC). Equipment that are not in working condition and are not repairable is removed from the stock by Scrap Disposal Committee. Maintenance of ACs, Lift, CCTV, Biometric are outsourced on AMC basis.

Sr. No.	Name of the machinery and equipments	AMC Provider

1	Lift	T. K. Elevator India Pvt. Ltd (Thyssenkrupp Elevator India Pvt. Ltd.)
2	Air Conditioners	Vipul A. Soni
3	Firefighting and Fire alarm system	Deep Fire Safety
4	CCTV System	Shantanu Infocomm /Kaisons Solution
5	Computers & Printers Photocopier machine	Drishi Computers
6	LCD and Biometric Machine	Kaisons Solution
7	Pest Control	Rajshri Pest Control
8	EPBX Intercom system	Shantanu Infocomm

IT Infrastructure:

IT consultant services are provided to ensure the upkeep of the IT infrastructure which includes upgradation, maintenance and minor repairs of computers. For major glitches in IT-related equipment vendors are called. Outdated and non-repairable equipment are brought to the notice of the Scrap Disposal Committee which then takes necessary action of disposal. Licenses of all software including anti-virus software is renewed regularly.

The computers are designated for students and each teaching and non-teaching staff. Networked printers are available for teaching and non-teaching staff. For taking printouts, students shall approach the concerned authority. Free printouts are provided to students participating in various competitions outside the college.

Administrative Office :

The office is cleaned and dusted regularly and records are maintained with proper filing system. During lockdown, all office functions were performed online and it was ensured that all the students' requirements were taken care off.

Library :

The Library manual outlines all the library procedures and rules and regulations covering all the important functional modules of the library. It also defines how the various activities of the library are carried out. The overall functioning of the library is managed through the Library Committee. The collection is regularly dusted and cleaned. Pest control treatment is regularly done. Binding of Periodicals is done annually for archival and maintenance purpose.

Biometric:

Staff attendance and exit is monitored by face recognition and fingerprint identifying biometric machine of which digitized records are maintained.

Class rooms:

Classrooms are assigned to courses at the beginning of every academic term as per the timetable the maintenance of the internal facilities is ensured via the IT consultant and AMCs.

Automated Bell:

Digital Automated Electrical Bell is set as per the lecture hours in the beginning of each semester and as per the examination time table.

EPBX Intercom system:

The College has land line telephone connection from MTNL. EPBX intercom system is installed with an extension for each department of the College. The college also has two mobile phones for the better connectivity with the students.

College Management Software:

To manage the financial, academic, and administrative activities of the institution, software are deployed. They facilitate online admission, student database, examination, report generation, sending alerts, financial accounting, salary management, library management, staff attendance, etc. concerned staff are trained to use these software and they are maintained through AMCs.

Website:

College website www.kclawhsnc.edu.in is well-maintained by Apachi Web Technology and is regularly updated.

Sports:

Sports In-charge with the help of Sports Committee, monitor and manage various sports related activities and equipment.

Moot Court Hall

This multipurpose hall is used for various co-curricular and extracurricular activities. This hall is equipped with IT facilities for conducting online meetings and conferences. It has updated sound system with hand mikes and collar mikes. The concerned in-charge teachers seek permission from the Vice Principal for utilizing this facility.

Examination Control Room:

Entry to this room is restricted and is allowed only with permission from the Principal or Exam Committee Chairperson. It is used during examination for downloading and printing question papers and other related work. It is well equipped with high end computers, duplicator and has a UPS backup for emergencies. The IT consultant is available on each exam day for technical support.

Legal Aid Room:

This room shall be utilised by the Legal Aid Committee members for concerned work and also as the room for Legal Aid Clinic.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 20.93

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	785	8	29	36

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following

- 1.Soft skills**
- 2.Language, communication and advocacy skills**
- 3.Life skills (Yoga, physical fitness, health and hygiene)**
- 4.Awareness about use of technology in legal process**

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.3

Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 33.84

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
432	233	412	203	0

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: D. 1 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Institutional data in prescribed format (Data Template)	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1

Average percentage of placement of outgoing students during the last five years

Response: 15.83

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2022-23	2021-22	2020-21	2019-20	2018-19
47	46	21	28	23

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2

Percentage of Students enrolled with State Bar council

Response: 24.02

5.2.2.1 Number of Students enrolled with State Bar council (data for last completed academic year)

Response: 43

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Any Additional Information	View Document

5.2.3**Average percentage of students progressing to higher education during the last five years****Response:** 11.96**5.2.3.1 Number of outgoing students progressing to higher education**

2022-23	2021-22	2020-21	2019-20	2018-19
19	29	25	32	21

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.4***Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)*****Response:** 96.63***5.2.4.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years***

2022-23	2021-22	2020-21	2019-20	2018-19
3	49	22	30	20

5.2.4.2 Number of students appearing in state/ national/ international level examinations (eg:

JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	56	23	30	20

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1

Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trial advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition

Response: 36

5.3.1.1 Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.

2022-23	2021-22	2020-21	2019-20	2018-19
9	5	3	12	7

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year (Data Template)	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Presence of an active Student Council & representation of students on academic & Administrative bodies/committees of the institution

In consonance with the emphatic vision and mission of the institution which firmly looks forward towards meaningful and substantial contribution towards the society through legal education, learning and research. The college has a strong student community and like any other educational institution, the growth, development and overall welfare of the student community is the ultimate goal of this institution too.

Students of the College proactively and enthusiastically involve themselves in conceptualization, planning, devising, arrangement and conduct of a multitude of events programs and activities with guidance and support from the faculty members. The students are included in the different committees like anti-ragging, internal Complaint Committee, Grievance Committee. Women Development Cell and many more. Students also extends their support during the admission process of FY.LLB.

The institution zealously craves to organise an array of curricular, co-curricular, extracurricular events to enhance the communication abilities, interpersonal skills and organisational behaviours of the students with a view to enable them to brace the external world into which they will futuristically step into.

File Description	Document
Upload any additional information	View Document

5.3.3

Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years

Response: 9**5.3.3.1 Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
13	6	5	14	7

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement**5.4.1**

There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services

Response:

Alumni association believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. The K.C. Law alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management. During lockdown the importance of Alumni sharing their thoughts and experiences with students was realised and since then week long Lecture series by alumni was started and is being continued. Here the invited alumni share their knowledge and experiences about contemporary issues related to practical aspects of Law.

The Alumni Association Contribution through various means: -

- Book Donation: Contribution by donating Books.
- Alumni Interaction: Alumni of the college give inputs to aspiring LL.B. graduates. They are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture.
- Career Guidance Assistance: Alumni are working in organizations at various capacities. They

keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.

- **Alumni Meet:** K. C Law College have a tradition of inviting alumni for Annual Alumni Meet. In this meet the alumni get chance to reconnect with the Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in the corporate world. These inputs are helpful to academicians for moulding the aspiring students. They enlighten the students with their success stories and challenges faced.
- **Working as CHB:** Our noted Alumni are working with us as our visiting faculty. They share their knowledge and experience in different subjects of law. They also contribute their valuable time for the different educational visit which are organised by the college.
- **Resource person in different Certificate Courses:** Our Alumni are part of our different certificate courses. They contribute their valuable time and knowledge as the resource person in the different certificate courses which are conducted by the college.
- **Judging Law fest & different competitions:** Our alumni are invited to judge the various events organised by the college in the law fest. The alumni also contribute their valuable time in judging the different competitions organised by the college.??

Other Upload Files

1

[View Document](#)

5.4.2

Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

File Description

Document

Upload any additional information

[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Institution is managed by HSNC Board established in 1949. For maintaining excellence in academics, the Board has constituted Committees comprising of eminent experts from the respective fields that include former Vice Chancellors and other renowned academicians.

K.C. Law College, established in 1955 is one of the premier Law institutions in the city of Mumbai. The college nurtures the youth through legal education. The success is reflected through the ranking received during the last few years from various agencies.

The vision and the mission statement are reflective of the institutional aspirations. Practices adopted and executed cater to the wholesome and holistic development and quality legal education, allied learning, and ethical inculcate refinement of students. The Management focuses on the overall development of the college. They grant discretionary power to the Principal for various academic and other developmental activities of the college. The college Perspective plan is prepared in consultation with various stakeholders. The Principal ensures that the Perspective plan is effectively deployed.

The Principal, as the Head of the Institution, delegates powers and responsibilities to the Vice Principal, Librarian, Teacher In-charges for curricular, co-curricular and extra-curricular activities. At the commencement of the academic term, these are communicated to all concerned during Staff meeting. The co-ordinators of the various committees are empowered to take decisions for completion of the assigned activities. Responsibilities are also assigned to students as co-ordinators of various activities and events. This participative method of administration empowers students with skills of leadership, ability to solve societal problems and face the real world. This fulfils the College vision of elevating the standard and quality of education to the level of leading law schools in the country. It focuses on being a distinctive and distinguished law institution and to be recognised both nationally and internationally. We are committed to provide an environment that advances scholarly discussion and debate. Quality legal education imparted by the college is manifested through the high pass percentage and various awards received by students.

The college academic calendar is prepared well in advance before the commencement of academic year in line with the college vision and mission. It is discussed in the Staff meeting where the teachers have freedom to suggest and actively participate in a democratic governance set up. True leadership is reflected in the establishment of the LL.M. and Ph.D. programs.

Effective and smooth functioning of the College is achieved through various committees and clubs where staff and students are members.

The college also conducts various Add-on and certificate courses which helps the students a rigorous

learning environment in which they acquire knowledge of the law in its broad perspective. The syllabi of these courses are framed by the Committee established for this purpose where teachers play a vital role.

Office administration is headed by the Office in-charge and her team to ensure the smooth conduct of day-to-day administrative duties and ensure timely compliance with Government and University circulars. Thus, the Institutional policies and practices favour maximum participation of the teachers in the decision-making bodies of the Institution at every level of its working.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2

The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Institution practices decentralization and participative management to achieve excellence by involving faculty, staff and students in all its activities at various levels. The college was designated as the 'Lead College' by the University of Mumbai for conducting examination for the Cluster-I during pandemic. The Institution being a lead college delegated the responsibilities to teaching and non-teaching staffs. It has a well-designed organizational structure with different bodies and committees and well-defined processes to provide leadership and manage different functions and initiate timely action, in tune with its vision and mission.

Case Study:

Participative Management through 'The Law Fest- Legis Centrum'

The leadership quality of our staff and students are reflective in The Law Fest - Legis Centrum organized with the guidance, cooperation and participation of the Principal, teaching, non-teaching staff and students. Students and staff are involved in various committees for conducting the events. A fair representation of all the non-teaching staff and students is kept in mind while constituting committees. The college grooms leadership at three main levels, viz. teaching faculty, students and administrative levels. This helps in aligning the activities of the College with the institutional vision and mission. For successfully conducting the event proper planning is done by informing the students and the staff about the event. Announcement of the event is made in the academic calendar and notice is issued and displayed on the notice board inviting students to be a part of the organising committee. The Moot Court Committee of the college takes the initiative for the Law Fest. The Convenor of the Moot Court Committee forms different committees such as Discipline Committee, Administrative Committee, Hospitality Committee, Certificate Distribution Committee, etc. wherein the students are selected as representatives. There is one Faculty in-charge each for planning and implementation of the three

competitions that are a part of this fest viz., Moot Court, Client Counseling and Letter to Chief Justice Competitions. Meetings with students are also scheduled and training is given to the students for compeering and other arrangements, thus enhancing their leadership ability and other skills. The roles assigned to students are diverse and require coordination. In this process, students receive necessary guidance and mentorship from faculty members. Various committees are as described below:

Programme Committee

Moot Court Committee

Client Counselling Committee.

Letter to the Chief Justice Committee

Discipline Committee

Registration and Certificate Committee

Hospitality Committee

The students are guided by the respective in-charge faculty. The non-teaching staff supports the students in arranging the infrastructure and resources. In this way the students and staff involvement in activities illustrates the effective leadership and thus the Institution practices decentralization to encourage leadership quality and accountability.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional Strategic / Perspective plan is effectively deployed

Response:

At the commencement of every academic year, the Institution prepares its academic calendar with the proposed activities keeping in view the perspective plan and the Mission and Vision of the Institution. Principal and Staff play a major role in the implementation of the Institutional plan and whenever required the students are also involved in the process in order to ensure their participation. Students are encouraged to participate in various programs that are arranged in order to ensure their holistic

development.

Case Study: Upgradation of Moot Court Hall

In furtherance of the vision and mission of the Institution, college strives to impart quality legal education. Since one of the requirements of the Institutions of legal education is to have activities like Moot Court, Mock Trial, ADR, and other allied activities and since the students are enthusiastically participating in such activities, the need was felt to improve the existing moot court hall and provide professional ambience in this regard. As a part of the strategic plan the Institution had a systematic well-designed plan to improve the infrastructure of the college. The Moot court hall was renovated and is a replica of a Court Room. The renovated hall was inaugurated in May 2022. For amplification and other acoustics, the Institution has purchased a sound system with microphones and high-capacity speakers, which is also used for practice sessions by the students for most of the activities. The infrastructure of the Moot Court Hall is designed in such a way that the space can be used for co-curricular and extra-curricular activities. The optimal use of resources is always kept in mind while planning and implementing the infrastructural changes.

Perspective /Strategic Plan	Deployment Measures
Strengthening of existing programmes:	1.The Institution has started LL.M (Two Years) Programme with intake capacity of 30 students each for Group-II (Business Law) and Group-V (Criminal Law and Criminal Administration) 2. The Institution has started Research Centre and Ph.D. Scholars are admitted
Appointment of Teaching and non-teaching Staff	Full time teachers and non -teaching Staff appointed
Infrastructural Development	Class rooms, Moot Court Hall, Principal,s Cabin, Administrative Office upgraded
Quality Assurance	ISO Certification, Gender,Library, Academic Audits carried out
Add-on and Certificate Courses	To bridge the gap between theory and Practice Add-on and Certificate Courses Conducted

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Governing Body: The College is managed by HSNC Board. The Governing Body consist of Board of Trustees, President, and Secretary.

Administration:

The college has a well-structured and organised administrative set up that has helped in administration and improvement in overall quality standards of education. The Principal plays a very significant role in day to day affairs for the better functioning of the college. She is assisted by Vice-Principal, Librarian, Office In-charge and various statutory and non- statutory committees. The funds received from government for recurring expenditures are also accounted in the income statements. The grants received for conducting programs are reflected in the balance sheet. The Office in Charge is head and custodian of the college office. Junior Clerk and peons assist her. Works like admissions, fee collection, scholarships and issue of various certificates, maintaining service records of the employees, keeping accounts and mainly looks into matters related to admissions, eligibility, finance and examinations.

Service Rules:

The Law college is governed by Maharashtra Public Universities Act, 2016, Rules & regulations of UGC, Rules of Government of Maharashtra, Guidelines of BCI and the Rules framed by the Board from time to time.

Recruitment strategies:

The faculty is recruited as per the requirement and in accordance with the rules of University/UGC and the Govt. The advertisement is given in the reputed national newspapers so as to give wide publicity. Appointments are made strictly as per the recommendations of the Selection Committee appointed as per the rules. In addition, the Board also makes ad-hoc/contractual appointments, if required. The perks, allowances, PF, DCPS and pension are applicable as per the UGC/Govt rules.

Promotional Policies:

Promotional Policies are as per the norms of University of Mumbai, the norms of University of Mumbai, Government of Maharashtra and UGC depending upon qualification, experience, and performance appraisal. Staff members are given timely confirmations on completion of their probation. Promotions are given as per University & Government Rules.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3

Implementation of e-governance in areas of operation

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Response: E. None of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies**6.3.1**

The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution values its staff and makes all possible attempts to enhance their physical, intellectual, emotional, and economic well-being. Every faculty is given adequate opportunities to participate in seminars, workshops, conferences etc. Faculty members are encouraged and motivated to pursue higher studies and are relieved to attend faculty development programs and training like Refresher Courses, Orientation Course, FIP, Workshops etc. The institution as a practice hosts felicitation and farewell for retiring employees. Institution also felicitate teaching and non-teaching for their academic achievements. In addition to this, the college also takes care of the welfare of student community through various initiatives including allowing the needy students to pay their fees in instalments, scholarships to needy students, travel concessions, group insurance, first aid facilities, reimbursement of expenditure incurred for participation in competitions outside college, etc. Following are the Welfare Schemes for teaching and non-teaching staff:

Teaching Staff:

- The Institution provides tea twice a day and also breakfast and lunch whenever there are programs conducted in the college.
- The Management considers providibg admission and scholarship (if required) to wards of college staff in other colleges of the Board (if the rules permit).
- PF Schemes for eligible staff
- Facility of Gratuity Fund and DCPS is available for the confirmed staff as per Government Rules
- Gratuity Scheme for eligible Staff

- Duty leaves for conference and seminar other academic related work.
- Travel allowance for Official work.
- Leave for eligible staffs.
- Timely Promotions
- Midterm and annual vacation
- Additional leaves for specific festivals
- As a policy decision after consulting with the Management, pays salaries of its staff in the event of any delay in receiving government approval after appointments or in case of a delay in disbursement of salaries by the Government. (This Facility was availed by four newly appointed Teaching Staff from October 2019 to September 2021)
- Insurance Policy (Medi-claim)
- Faculty and staff are encouraged to pursue further studies or attend advanced administrative/academic programs.
- Waiver of Registration Fees for workshop, conference etc when Institution hosts such events.
- Organization of Yoga workshop, Seminars and lectures.
- Annual increment and periodic increase in DA
- Breakfast/Lunch during programs.
- Personal Gifts are given during Diwali celebrations.

Non-Teaching Staff:

- The Institution provides tea twice a day.
- 2 sets of uniform are provided for Class IV employees.
- The institution gives admission to the wards of non-teaching staff if required.
- PF Schemes for eligible staff
- Facility of Gratuity Fund and DCPS is available for the confirmed staff as per central Government Rule
- Gratuity Scheme for eligible Staff
- Duty leaves for conference and seminar and other academic related work.
- Travel allowance for Official work.
- Leave for eligible staffs.
- Washing allowances for Class IV employees
- Festival allowance and advance without interest for non-teaching staff.
- Additional leaves for specific festivals
- Timely Promotions.
- Insurance Policy (Medi-claim)
- Organization of Yoga Workshop and lectures.
- Annual increment and periodic increase in DA
- Breakfast/Lunch during programs like Law-Fest and Lex concilio
- Personal Gifts are given during Diwali celebrations.
- Medical reimbursement.

File Description	Document
Upload any additional information	View Document

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years

Response: 61.24

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
9	1	8	8	1

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format (Data Template)	View Document
Details of the teachers provided with financial support to attend conferences, workshops etc., during the last five years (Data Template)	View Document

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 6.2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	4	4	2	2

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4

Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 35.87

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1	5	5	4	1

File Description	Document
Upload any additional information	View Document
Reports of the institution	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5

Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The performance of faculty members is monitored through performance appraisal system as per the guidelines of the Higher Education Department, Government of Maharashtra and University Grants Commission and University of Mumbai. As per requirements, the institution maintains a system of performance appraisal for its teaching as well as non-teaching staff.

Each faculty is required to fill the PBAS (Performance-based Assessment Scheme) form yearly for the calculation of academic performance as per UGC guidelines for their appraisal and promotion which contains different parameters, such as workload, examination duties, orientation/refresher courses attended, publications, research, co-curricular activities, etc. Faculty are also required to submit self-appraisal forms prepared by the HSNC Board every year. During probation period six monthly reports have to be filled up by the concerned faculty member.

Standard forms of confidential reports for non-teaching staff and for Class IV staff are used by the institution. Confidential reports are prepared on the basis of their performance and submitted to the Principal for further action via the Office In-charge.

Self-appraisal form filled up every year by each faculty member and the Confidential reports of each non-teaching staff are analysed. If the performance of a staff member is not satisfactory, the concerned staff member is called individually by the Principal and ways to improve performance are discussed. The promotions are granted on the basis of the performance appraisal. This shows that the performance appraisal system is transparent and accountability is maintained.

File Description	Document
Upload any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

HSNC Board has an efficient monitoring system for monitoring the financial transactions of the college. For conducting the audit efficiently and smoothly, the Board has formulated certain audit steps. The General Manager (Accounts) of the Board checks the transactions every month. The annual audit and balance sheet for every financial year is completed well before time.

The Auditor for the Institution will be appointed and letter shall be issued by the Principal based on the Board's direction. The Auditor appointment letter shall be issued to the concerned Auditor with a copy to the President and Secretary of the Board and to the General Manager, Accounts. The auditor follows a specified time line and shall conduct the audit within it. The Auditor also advises about the advances, expenses etc. For example, advances should not be made in the Month of March except in exigency. The direct debit and credit entries in Bank passbooks are completed by December of the financial year. Fees Registers are updated and completed by January for the respective academic year. The Stock Register and Purchase Registers are updated for every academic year. The first and last page of all bank account statements of the college is mailed to the Secretary of the Board and a copy of the same is forwarded to G.M. (Accounts) in the month of January.

The audit is conducted under the supervision of the Vice-Principal of the Board's college. Details of the

audit are then sent to the Secretary of the Board through mail with copy marked to the nominated staff and to G.M. (Accounts). Before the commencement of the audit the Board conducts meeting with the Institution in which the Auditors are also present.

The Auditor from the office of the Accountant General, Government of Maharashtra also conducts assessment as per their schedule. Thus, the Institution has a well- planned mechanism for scrutinizing the mobilization of finance.

Mechanism for setting aside audit objections:

Any audit objection is promptly resolved by the administrative staff of the college. The College follows the suggestions given by auditor to eliminate audit objections.

File Description	Document
Upload any additional information	View Document

6.4.2

Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 4.7

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0.90335	0.30000	0.50000	0.24500	2.75000

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Annual statements of accounts	View Document

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College has a well thought and transparent strategy for mobilization and utilization of the funds. Every year the budget is prepared and the Proposed Annual Budget is placed before the College Development Committee for approval. The expenditure of the institution is according to the approved Budget. The institute effectively monitors efficient utilization of available financial resources for academic and infrastructural development. Principal has discretionary power to take financial decisions for purchases. However, in cases where the cost of any equipment or requirement exceeds a stipulated sum of money, pre-approval from the Management is sought.

Optimal utilization of resources: Resources of the institution are optimally used. Computer lab is used by all the students, LL.B., LL.M. and Ph.D., not only for their academic work but also for the work involved in various co-curricular and extra-curricular activities. The multi-purpose hall is utilized for curricular activities as well as cultural events. As the college has several MoUs, the hall is also utilized for the collaborative activities. The hall and other resources are also shared with the Management for the events involving various colleges under the HSNC Board. The resources are also shared for organizing many events in association with various organizations like the University of Mumbai, Bar Association, etc.

Infrastructural and human resources are used for multiple purposes such as LL.B., LL.M., Ph.D., Certificate / Add on courses, and various competitions and programs.

Thus, it is evident that the institution optimally utilizes the funds and resources.

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The College attempts to impart quality legal education. Its Internal Quality Assurance Cell (IQAC) carries out activities that encompass all aspects of the Institute's functioning. Since then, it has been performing the tasks on a regular basis. Improvement in quality of teaching and research by regular inputs to all concerned which are based on stake holder's requirements. IQAC provides inputs for best practices in administration for efficient resource utilization and better service to students and staff. By providing inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak. Students and staff give their feedback and suggestions on teaching and administrative performance. The IQAC has contributed in the implementation of quality assurance strategies and processes at all levels. The IQAC meets twice in a year and takes initiatives for providing quality based legal education. Thus Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. The Institution also analyze feedback

forms from various stakeholders.

However, following may be two examples of best practices institutionalized:

1. Moot Court and other activities related to enhancement of lawyering skills of students:

IQAC has always been instrumental towards focusing upon the overall development by encouraging students towards maximizing their potential through participation in moot courts, parliamentary debates, letter to chief justice etc.

Fresher's Moot Court:

The institution instills lawyering skills amongst the students right from the first year of LL.B. This is one of the significant initiatives of the IQAC.

Fresher's Moot Courts are organized exclusively for the newly admitted students of the First Year LL.B. for introducing them to the etiquette, culture and technicalities of the profession of advocacy. The students are trained with a view to enable them to comprehend the relationship between academics and practical aspects of law.

This initiative provides a foundation to the students for participation in moot courts outside the confines of the institution into various moot court competitions and other similar events at state and national levels as well.

Eventually, this is conducive and contributory towards accomplishment of the vision and mission of the institution that aims at imparting quality legal education.

1. ISO 9001:2015 Certification

The adoption of a standardized method, in accordance with ISO certification, is all about quality, even when the certification is not ISO 9001. The end result of an ISO certification is a higher level of quality for the whole organization, and for every process and product. The IQAC planned, organized and executed the necessary steps that included the preparation of detailed quality manuals, identification of key performance indicators and mapping the various processes across the entire functioning of the Institute, which finally led to the successful award of the ISO 9001:2015 certification. IQAC strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

File Description	Document
Upload any additional information	View Document

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The college firmly believes in imparting quality legal education to all students. The college strives to improve its academic and support facilities along with infrastructure and human resources every year to satisfy the needs of the concerned stakeholders.

The college with great support from the management has taken initiative for infrastructural augmentation. All the classrooms were renovated along with creation of smart classrooms. The Moot Court Hall was also renovated with modern furniture required in a court room and also latest ICT facilities including video conferencing. The college building along with the Administrative office, Principal's chamber, Staff Common Room, etc. also now have a modern transformed look.

The below mentioned table reflects some of the incremental improvements made for the preceding five years with regard to quality:

Particulars	2018-2019	2022-2023
Faculty with Ph.D.	04	08
Full-time Teachers	06	14
Programme	01 (LL.B.)	03 LL.B. / LL.M. / Ph.D.
Number of Computers of students	05	49
Wi-fi connectivity	No	Yes
Pursuing Ph.D.	01	03
Contractual Faculty	01	06
Contractual (Non -teaching Staff)	Zero	03
Student Cells / Clubs	01	04
ISO Certification	No	Yes
Green Audit	No	Yes
Freshers' Moot Court	No	Yes
Mentor-Mentee Policy	No	Yes
Conference Only for Students	No	Yes
Publication / Edited	01	03
Books/Conference Proceedings		

File Description	Document
Upload any additional information	View Document

6.5.3

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.Academic and Administrative Audit**
- 5.Disability/gender/diversity audit**
- 6.Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: B. Any 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution(Data Template)	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of constitutional values and gender equity during the last five years.

Response:

K C Law College prioritizes not only adhering to the laws of India that aid in the advancement and protection of women but also strives for spreading awareness of such rights and grants equal opportunities to all its students. The College currently comprises of 1:1 male : female students and majority of female faculty members. This highlights the firm belief of the College in gender equity. Further, The College has adopted multiple strategies to achieve gender equity and sensitization through curricular as well as co-curricular education and awareness on the subject.

With respect to curricular activities, at the College, subjects of laws relating to welfare and protection of women, Indian Constitutional law that enshrines gender justice, Law of Crimes which deals with various offences against women, rights available to women in Family Laws, POSH, PCPNDT Act are covered up elaborately as part of curriculum, empowering women to know their rights and consequently enabling them to stand up for them.

With respect to co-curriculars, and for promoting gender equality, the college has conducted number of special lectures, workshops, seminars, webinars, conferences, to supplement the learning in the classroom. Conferences, Seminars, workshops on gender sensitisation and safety, street plays on various rights of women are regularly conducted every year

Specific facilities are also provided to women in terms of:

a. Safety and security

For safe environment for the female students, College has full time employed security guards who allow entry of students only after verifying their identity. Details of outsiders are noted and then allowed entry. For special focus on the security of female students on the campus, the college area is under CCTV surveillance.

Various committees WDC, ICC, Disciplinary Committee, Anti-Ragging Committee, Anti Ragging Squad, Grievance cell are established and working for safety and security of women. Every year, WDC conducts self-defence workshop, celebration of Women Rights Day, prevention of sexual harassment awareness programs and various such programs for safety and security of women and their development. The College also has Internal Complaints Committee to whom complaints can be made in case of any sexual harassment. College also has Grievance Cell, Disciplinary Committee, Anti Ragging Committee and Anti Ragging Squad, who are helping in the task of safe environment for female students, by always keeping an eye on all students.

b. Counseling

Counselling is done through motivational lectures and sessions. Counselling is also done during mentoring sessions of the college. The environment in the College is maintained in such a healthy manner that the students feel free to take advice from the teachers any time.

c. Common Rooms

For special care of female students, there are separate ladies' toilets on each floor and there is a girls' common room in the College, where the female students can relax when required and feel comfortable. Sanitary pad vending machine is fitted for lending pads when required.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Sanitary Napkin dispenser and incinerator e. Day care center for young children f. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2

The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**

Response:

K C Law College has regularly and consistently taken the following steps for disposing wastes in order to ensure optimal compliance not only with existing statutory framework but also with all extant rules, regulations and guidelines issued by the Government of Maharashtra and the Municipal Corporation of Greater Mumbai (MCGM) in regard to waste management in all related aspects thereof.

SOLID WASTE MANAGEMENT

1. Clean, sanitized dustbins with disposable bin bags are placed in all classrooms, staffroom, Office, toilets and even in the passages on every floor. These dustbins are cleaned regularly once the garbage is disposed by the concerned person. The dustbins are then re-loaded with new disposable bin bags. Wet and dry waste is collected separately through separate dustbins and then handed over to the Municipal Corporation.
2. Description of classification of wet and dry waste is displayed near the dustbins on each floor.
3. Care is taken to minimise the use of any form of single use plastic in the campus in compliance with the directions issued by Government of Maharashtra and the Municipal Corporation of Greater Mumbai (MCGM) in this regard. Paper or glass cups are used for tea instead of single use plastic glass.
4. Both sides of paper are used to minimise paper waste and for rough work only pre-used paper is used. Except for documents for official records and those required for written communication with the University of Mumbai or the Government of Maharashtra or any department thereof or other similar official communication, the A4 paper is used double sided. The college has strictly insisted and instructed the students that their assignments of all subjects shall be exclusively sent on specific subject-wise dedicated email addresses created for submissions.
5. Newspapers, Magazines and Waste papers are collected and sold at regular intervals. The College Scrap Disposal Committee takes initiative with regard to appropriate, timely and rapid disposal of all such waste at regular intervals. Old and unused furniture and wastes are usually checked every year and duly submitted to collection agencies for proper disposal.

LIQUID WASTE MANAGEMENT

Proper drainage system is set up for disposal of liquid waste in compliance with norms and rules applicable in this regard. The waste is discharged in the Municipal drain according to the common practice in Mumbai. Regular checking is done for any leakages or repairs that are needed across the college campus. Special care is taken to avoid any leakage of water or water waste through running taps.

E-WASTE MANAGEMENT

For disposal and E-waste management MOU has been signed with Threco, recycling LLP, which is a certified authority, for collection and disposal of E-waste. E- waste collected through drives and E-waste from college is handed over to Threco for proper disposal and recycling.

BIO-MEDICAL WASTE

There is no biomedical waste generated in the College.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Geotagged photographs of the facilities	View Document
Any other relevant information	View Document

7.1.4

Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5

Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

5. landscaping with trees and plants**Response:** A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Institutional data in prescribed format (Data Template)	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6

Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Institutional data in prescribed format (Data Template)	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7

The Institution has friendly, barrier free environment

- Built environment with ramps/lifts for easy access to classrooms.***
- Divyangjan friendly washrooms***
- Signage including tactile path, lights, display boards and signposts***

- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

Response: E. None of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Any other relevant information	View Document
Geotagged photographs / videos of the facilities	View Document

7.1.8

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

At K. C. Law College, there has been a longstanding commitment to equal treatment and opportunities for all students, irrespective of colour, caste, race, religion, gender, language or place of birth. Equality in the institution is prominent with its diversity in the faculty, student fraternity as well as the established alumni of the institution. The college leads by example in this commitment by providing equal opportunities to all through the decisions in admissions, placements, activities and education, enabling it to advance students on pure merit.

The faculty members appointed are from different states and of various cultures and languages. The student body encompasses a wide range of backgrounds, ages, marital statuses, socio-economic, gender, third gender and other diversities. The students are encouraged to treat each other with mutual respect and work together to become global citizens. From the first day of the College, the inclusive culture of the College is inculcated in the students through behaviour and conduct of programs based on the ideal of unity in diversity. During Orientation program, the students are informed about the inclusive culture in the College, various committees constituted to create awareness and handle issues, if any.

Minority Cell, Cultural Committee, Marathi Vangmay Mandal, Sindhi Association organise various cultural programs like marathi bhasha diwas, sindhi cultural day, matri bhasha diwas, annual day, freshers day, minority rights day etc for creating an inclusive environment. Students of different cultural and social backgrounds participate in all these programs with great enthusiasm and joy. These events and celebrations lead to the education of other students to the cultures, languages and experiences of their fellow classmates. These promote equal respect for other religions and communities. Sports days are also organised wherein students from all diversities participate, gel together and have lots of fun. Keeping in mind the under privileged and needy sections of the society K C Law College also provides an array of scholarship schemes to help the students.

All these cultural programs, celebrations, sports events, scholarship schemes inculcate an atmosphere of acceptance, mutual understanding and set a tolerant foundation for a legal career in the right spirit. Participating in these events further also leads to collaborative and experiential learning with harmony and peace. This helps create an inclusive environment for all students, and the teaching staff and the non-teaching staff who are the facilitators of such events.

KC Law College believes that as an institution that creates budding lawyers and the law students themselves, have a fundamental responsibility in creating a positive culture in its working to ensure an inclusive environment that is free of discrimination.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

K. C. Law College has always been committed towards fulfilment of the ideals, aims and objectives of the Constitution as enshrined in the preamble to the Constitution. It remains dedicated towards instillation and dissemination of constitutional principles and values. The institution conceptualizes, plans and organises various activities to embed and enhance meaningful consciousness about National identities and days, Fundamental Duties and Rights of Indian citizens and other constitutional obligations.

First and foremost, Constitutional Law is a compulsory academic subject in the LL.B. course and with the recent syllabus revision as formulated by the University of Mumbai, Constitutional Law is bifurcated into two separate papers as Constitutional Law- I and Constitutional Law -II with the manifesto part and the organic part respectively. Also Indian Constitutional Law: New Challenges is a foundation subject at the LL.M. Course too. Thus this subject is taught in detail as part of curriculum. Ideals of Equality, Fraternity, Liberty, Justice, provisions on fundamental rights, fundamental duties and Constitutional Institutions, etc are imbibed and disseminated to the students.

College has constituted Constitution Club' which has been created to further greater participation and involvement of the students into activities relating to the Constitution of India. The prime focus of this Club is to further the awareness, knowledge and involvement of its members as well as many others with regard to the Constitution via discussions, lectures, events and more. Chai pe charcha, Funstitution quiz are unique innovations of the Club for engaging students for in depth study of the Indian Constitution in

an enjoyable manner. The innovative approach to instilling constitutional values among students is evident in an event called '**Funstitution**' which features games like Snake & Ladder, Housie and Spin the Wheel, all themed around the constitution.

Across the vast arena of events, activities, programs and other endeavours of the institution, it is apparent that at the core lies the quest and yearning towards preservation, dissemination and propagation of Constitutional values and principles. To exemplify a few of the numerous endeavours is the conduct of a LexConcilio mock parliament which is so innately embedded in the letter and spirit of the Constitutional framework, whereby topics of contemporary concern and significance are debated in a manner similar to that in the sessions of the Parliament of India. Independence Day, Republic Day, Human Rights Day, Constitution Day, Gandhi Jayanti, Ambedkar Jayanti, Voters Day are regularly celebrated with great patriotism and zeal. The College believes that Fundamental Rights, Directive Principles of State policy and Fundamental duties collectively are the trinity of the manifesto of the Indian Constitution. The Institution not only teaches these concepts but also ensures a variety of events on awareness related to these core values enshrined in our Constitution. These are reflected through the Conferences, Seminars and lectures on Gender Justice, Environmental issues, etc and extension activities carried out by the College.

This institution proudly states that in consonance and furtherance of the mission and vision of the College, which aims at creating a holistic community of lawyers with strong foundation of values and principles standing firmly as protectors of the Constitution in their professional avenues, efforts are consistently taken in this direction at all times.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11

Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

K.C. Law College celebrates national and international commemorative days and festivals every year, a few of which are enumerated herein-

Independence Day celebration: 15th August, this day serves as a powerful reminder of the Nation's liberation from British colonial rule. College celebrates this day through National Flag hoisting followed with singing of National Anthem, address by Principal, Vice-Principal and students' participation through speeches and cultural performances.

Teacher's Day: is celebrated every year on 5th September to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan, who was former President of India, scholar, philosopher and Bharat Ratna recipient.

Gandhi Jayanti : is celebrated on 2nd October in honour of Mahatma Gandhi's role in Indian Independence and his ideologies in shaping Independent India.

Rashtriya Ekta Diwas : is celebrated on October 31, in memory of Sardar Vallabhai Patel as a reminder of our obligation for preserving security unity and integrity of our Nation.

Jan Jatiya Gaurav Diwas : is celebrated on the 15th November in remembrance of a tribal freedom fighter, Birsa Munda who dedicated his life of 25 years to his tribe and nation.

Constitution Day: Constitution Day also known as 'Samvidhan Divas', is celebrated on 26th November every year to commemorate the adoption of the Constitution of India.

International Human Rights Day: 10th December, serves as a reminder of the fundamental rights and freedoms that belong to every individual. Staff and students celebrate this day in the College as well as through participation at the Maharashtra Human Rights Commission.

Minority Rights Day: is Celebrated on December 18. It serves as a reminder of the commitment to protecting the rights of religious, ethnic, racial, and linguistic minorities of the country.

National Voter’s Day: is celebrated on 25 January. The main objective behind the celebration is to encourage, facilitate, and maximise enrolment, especially for new voters in the electoral process.

Republic Day celebration: 26 January, Republic Day marks the momentous occasion when the Constitution of India came into effect in 1950.

Marathi Bhasa Gaurav Diwas: is celebrated on February 27 to commemorate the birthday of renowned Marathi poet Vishnu Vaman Shirwadkar, known as “Kusumagraj. This day is celebrated to promote Marathi language's rich heritage, vitality, and contribution to the cultural tapestry of India.

International Women Rights Day: March 8, is a global day celebrating the social, economic, cultural, and political achievements of women.

International Labour Day: is celebrated on 1st May to commemorate the struggles and sacrifices of the workers' and labourers' movement.

Maharashtra Day: The day marks the formation of the state of Maharashtra, which occurred on May 1, 1960, following the partition of the Bombay State into the linguistic states of Maharashtra and Gujarat.

World Environment Day: is celebrated on June 5, as a reminder to save nature and the earth.

Yoga Day : is celebrated on June 21 to spread awareness on practices of Yoga Asanas for better health and well-being.

Festivals like **Christmas, Navratri, Diwali**, etc too are celebrated at the College.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document
Link for any other relevant information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice no.1

Title: **‘GHAR GHAR NYAAY PRABHODHAN’**: Engaging with the Community through Legal Awareness

OBJECTIVES OF THE PRACTICE:

The objective of the best practice is to engage with the community through legal advice or counselling to the weaker and needy people in the society and to spread legal awareness at grassroots levels. Engaging with society is done through legal aid and awareness and the aim is to promote access to justice and empower individuals with knowledge about their legal rights and responsibilities. This aims to bridge the gap between the legal system and the community, ensuring that marginalized and underserved populations have equal opportunities to seek legal assistance and address their legal issues. By raising awareness and providing legal aid services, this initiative contributes to creating a more equitable and just society where everyone can exercise their rights and access legal remedies effectively.

THE CONTEXT

The impetus behind this innovative approach within the Indian higher education realm stems from various contextual elements. These encompass widespread socio-economic disparities, a substantial populace of vulnerable individuals confronting legal hurdles without sufficient aid and the necessity to bridge the gap between theoretical legal education and its practical application. By engaging students in legal aid initiatives, this strategy endeavors to address the challenges encountered by marginalized communities and cultivate in law students a sense of social responsibility for their forthcoming legal careers.

Article 39- A of the Directive Principles of State policy of the Constitution of India highlights the significance of equal justice and free legal assistance. It mandates that the State must ensure that the legal framework fosters fairness on the basis of equal opportunities and should provide free legal aid through appropriate legislative measures, schemes, or alternative methods to ensure that every citizen, irrespective of economic or other obstacles, can access justice. The entitlement to free legal aid is also acknowledged as an integral facet of the right to life. This institution's initiative is geared towards actualizing these principles and guaranteeing equitable access to justice for all members of society.

THE PRACTICE

The practice implemented by K. C. Law College involves the following components:

1. Legal Aid Committee:

The College Legal Aid Committee, overseen by the faculty-in-charges, comprises a dedicated group of student members and volunteers. They actively engage in various activities with a strong commitment to serving society and promoting legal awareness. These initiatives, including legal literacy campaigns using posters, skits and interactions, are conducted in accordance with the Maharashtra Legal Services Authorities Act and in collaboration with the Mumbai District Legal Services Authorities. The primary objective of the committee is to facilitate access to justice, guided by the motto '**GHAR GHAR NYAAY**

PRABHODHAN' (Justice Awareness in Every Home). It conducts numerous legal literacy programs across Mumbai and its suburbs, targeting schools, colleges, orphanages, prisons, juvenile homes, and old age homes. Additionally, the committee conducts legal surveys to identify issues faced by these groups and works on developing solutions.

2. Legal Awareness Programmes

The institution is spearheading outreach initiatives in marginalized communities to offer legal aid, educational resources, and promote awareness among the residents. Its primary goal is to foster legal understanding within the community. Through active involvement in camps, students have gained insight into socio-legal challenges. They engage in various activities such as rallies, street plays, and skits to advocate for social justice issues.

3. Legal Aid Clinic: The institution has collaborated with the Mumbai District Legal Services Authorities to set up a legal aid clinic on campus. This clinic provides complimentary legal advice, consultations and assistance to individuals in need. LL.M. students who are practicing advocates actively participate in the clinic to offer guidance to those seeking help. They contribute their services pro bono, demonstrating a commitment to the public good and offering valuable community-focused education opportunities for students. Even during the challenging times of the COVID-19 pandemic, the clinic was in operative through online platforms. The effectiveness of the clinic is evident in a positive ruling issued by the Bombay High Court in favour of an individual who sought assistance from the K C Law College Legal Aid Clinic. The College legal aid clinic serves as a vital link in connecting outreach efforts to society and the community gains access to valuable legal resources and education, empowering individuals to navigate legal challenges effectively

4. National Lok Adalat: Encouraging students to take part in Lok Adalat sessions, which serve as alternative dispute resolution platforms designed to fast-track justice and settle pending cases. These Lok Adalats are regularly conducted at the various courts in Mumbai. Students eagerly engage in these sessions and gain hands-on experience, acquiring practical insights through active participation. Through these lok adalats, communities gain practical insights into their legal rights and avenues for seeking redressal, fostering a stronger connection between legal aid initiatives and societal outreach efforts.

EVIDENCE OF SUCCESS

The accomplishments of the best practices are evident through the remarkable achievements of the Legal Aid Committee and meaningful initiatives by disseminating legal information on a wide range of topics to the public. These include discussions on the rights of undertrial prisoners, laws pertaining to children in conflict with the law, protection from domestic violence, prevention of sexual harassment in the workplace, rights of senior citizens, the role of legal services authorities in ensuring justice for all, contemporary issues and challenges faced by transgenders, and drug prevention and education.

Further, the **Government of Maharashtra** has acknowledged and supported the efforts of the Committee by **providing funding** during the academic year 2019-2020.

Furthermore, the active involvement of **teachers as panel members** in National Lok Adalat serves as a role model for community outreach.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

Implementing this best practice has encountered several challenges, especially when organizing legal awareness camps in remote villages, which were hampered by inadequate infrastructure and limited resources. Overcoming language barriers in these areas required extra efforts in translation and communication. In recent years, the primary challenge has been the COVID-19 pandemic, which led to lockdowns and restricted movement. As a result, outreach efforts were limited to individuals with access to mobile phones or laptops and who were familiar with online platforms and meeting links. Securing financial assistance would have significantly improved the organization of programs and initiatives, enhancing their impact and reach.

NOTES

Nevertheless, the Legal Aid Committee at KC Law College serves as a model for legal education and engaging with community. Its holistic approach contributes to a more informed and just society, showcasing the practical application of legal principles for the greater good.

Best Practice 2

Title: Bridging Principles with Practice: Fostering Constitutional Values in Students

OBJECTIVES OF THE PRACTICE

The objective of this practice is to ensure a seamless integration of theoretical knowledge about constitutional values with practical application. The College aim is to equip students with a deep understanding of fundamental principles enshrined in the constitution and empower them to translate these principles into tangible actions and behaviours. Through this approach, students are encouraged to critically analyze societal issues, engage in meaningful discussions and actively participate in initiatives that promote constitutional values such as justice, equality, liberty, and fraternity. Ultimately, the goal is to nurture responsible, empathetic and socially conscious individuals who contribute positively to the betterment of society and uphold the democratic fabric of the nation.

THE CONTEXT

In crafting and executing this approach at the College, the focus is on education, especially within institutions striving to foster a robust sense of civic duty, ethical consciousness, and legal acumen among their students. This approach emphasizes the importance of not only teaching constitutional principles but also instilling in students the practical skills and mindset needed to apply these principles in real-life situations.

The goal is to go beyond mere theoretical knowledge and encourage active engagement, critical thinking and ethical decision-making based on constitutional values. This context is relevant in educational institutions, law schools, civic education programs and any setting where the goal is to empower individuals to become responsible citizens who uphold democratic ideals, respect human rights, and contribute positively to their communities and society at large.

THE PRACTICE

The endeavors aimed at instilling constitutional values among students at K C Law College represent a groundbreaking initiative within the landscape of Indian higher education. The college's distinctive approach to constitutional education distinguishes it, especially in its dedication to tackling modern-day challenges.

1. Constitution Club: In 2021, the establishment of the Constitution Club furthered the college's mission of integrating constitutional values into student learning and development. The Constitution Club plays a pivotal role in implementing practices that bridge principles with practice, fostering constitutional values among students. The College Constitution Club is overseen by the Principal as the President and faculty-in-charge as the Vice President, comprises a dedicated group of students comprising of Student President, Student Secretary, student members and volunteers. The Constitution Club of the Colleges organises its **flagship event LEXCONCILIO - Late D. M. Harish Model Indian Parliamentary Debate sponsored by D.M. Harish & Co.** The Model Indian Parliamentary Debate simulates the Indian parliamentary system, with participants engaging in discussions on current affairs and policies. It follows parliamentary procedures, evaluating participants based on knowledge, critical thinking and persuasive argumentation. This debate cultivates constructive dialogue, encourages deep dives into complex issues, and hones public speaking and debating skills. It serves as a platform for students and future leaders to engage in meaningful discourse and understand parliamentary processes better.

The innovative approach to instilling constitutional values among students is evident in an event called '**Funstitution**' which features games like Snake & Ladder, Housie and Spin the Wheel, all themed around the constitution.

Further through interactive workshops students delve deep into the intricacies of the constitution, engaging in lively discussions and activities that enhance their understanding of fundamental principles and values. '**Chai Pe Charcha**' serves as a platform for engaging in debates and discussions about contemporary constitutional issues, allowing students to critically analyze and develop informed opinions, thereby refining their analytical and argumentative abilities.

The Constitution Club also offers opportunities for policy research and advocacy, encouraging students to delve into policy issues related to constitutional values and advocate for positive change.

2. Legis Centrum - K C Law College organizes its annual Law Fest, Legis Centrum, symbolizing the core of legal studies. This event features prestigious competitions such as the Late Dr. L. H. Hiranandani National Level Moot Court Competition and National Level Client Counselling Competition, with a focus on constitutional law topics. The Letter to the Chief Justice is another standout event, where participants draft an inland letter pertinent legal issues addressing to Hon'ble Chief Justice. Through this K C Law College is reaching out by inculcating constitutional values.

3. Celebration of Days: Independence Day, Constitution Day and Republic Day hold significant importance in our nation's history, serving as poignant reminders of our hard-fought freedom struggle and the sacrifices made by Indian heroes. These celebrations are not merely about festivity but also about honoring our duties as responsible citizens and reaffirming our commitment to uphold constitutional values. By celebrating these days and organizing related activities, students develop a deeper understanding of constitutional values, democracy, social justice and the importance of active citizenship. These celebrations also provide opportunities for students to reflect on India's rich heritage, diversity and the ongoing journey towards a more inclusive and equitable society.

Through its innovative initiatives, K C Law College stands out as a trailblazer in Indian higher education, particularly in its modern and hands-on approach to constitutional education. This unique approach not only distinguishes the college but also plays a pivotal role in shaping the next generation of legal professionals in India, making a substantial contribution to the legal landscape of the country.

EVIDENCE OF SUCCESS

K C Law College has shown remarkable success in its academic initiatives, making substantial contributions to constitutional education and awareness. The increased student participation in constitutional programs and activities is a clear indication of the college's success in generating interest in constitutional values among law students. This goes beyond traditional academic methods and fosters a genuine sense of pride and respect for the Constitution.

The College consistently organizes and actively participates in annual celebrations such as Independence Day, Constitution Day and Republic Day, showcasing its dedication to raising awareness about the Indian Constitution. Flagship events like Lex Concilio and Legis Centrum, conducted at the national level, serve as proof of the effectiveness of these efforts. The growing number of students from diverse academic backgrounds participating in parliamentary debates, quizzes, and programs organized by the college demonstrates its commitment to promoting proactive engagement and making a significant impact on constitutional education and awareness, both within the college and in the wider community.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:-

K C Law College has showcased commendable success but has also faced several challenges along the way, such as limited resources, curriculum constraints, pedagogical approaches, diversity of perspectives and institutional structure. The transition to virtual platforms during the COVID-19 pandemic added logistical and engagement hurdles, impacting the depth of interaction and hands-on experiences crucial to the pedagogical approach. Sustaining long-term student interest and participation, particularly amidst demanding academic schedules, has proven to be a challenge. Despite these obstacles, both the college and the Constitution Club have successfully instilled constitutional values in the students.

To overcome these challenges, a range of resources is required. These include faculty expertise for innovative teaching methods, curriculum development to incorporate diverse perspectives, teaching materials that facilitate interactive learning, guest speakers and workshops to enhance understanding, legal research sources for comprehensive study, experiential learning opportunities for practical application, technology and multimedia resources for engaging virtual experiences, and good infrastructure to ensure seamless virtual events that are accessible and engaging. Financial support is essential for organizing large-scale events and attracting distinguished speakers. By investing in these resources, we can cultivate a conducive learning environment that fosters critical thinking, ethical reasoning and a profound appreciation for constitutional values among students.

NOTES:

Incorporating constitutional values into the education of law students cultivates a cohort of ethical, well-informed, and principled legal professionals dedicated to promoting justice, equality, and the rule of law.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

K. C. Law College firmly believes that a well-devised and well-designed institutional legal research framework is a *sine qua non* towards encouraging, equipping and channelizing law students to play a productive and dynamic role towards the society at large. The college has a well established system to inculcate research culture in students. This begins during the Orientation program itself where the students are made aware about the functioning of the Research & Development Committee, various research oriented programs, college magazine and other publications like the Proceedings of the conferences conducted only for students. It is a unique practice to start research guidance sessions from the first week after admissions. Workshops are conducted to teach them various facets and steps of research like converting an idea into a research title; framing of aims and objectives; methods of conducting research activity; importance an framing of hypothesis; etc. Separate sessions are conducted to train students about recognising problems in the society that are worth conducting research in. College level seminars are conducted to give students an opportunity to present their research work. Their presentations are analysed and feedback is provided for improvement. Teachers continuously mentor students to inculcate research fervour and refine their research work. Students are thus highly motivated to conduct legal research at their level which is reflected in their participation in various conferences and seminars including those national conferences conducted by the college only for students. The outcome of all these initiatives and efforts is evident from the details of research work depicted in the following table:

1. EXCLUSIVE OPPORTUNITIES TO STUDENTS FOR PRESENTING THEIR RESEARCH PAPERS

Sr.No.	Name of the Activity	Date	Number of Student Paper Presenters	Number of Student Participants
1	Online Seminar "Just Speak" on issues relating to women	06.05.2020	13	92
2	Pen Your Thoughts (National Level Research Writing Competition) on the theme Artificial	15.07.2020	65	65

	Intelligence need for Data Protection in Legal System			
3	Research Paper Presentation Competition on the topic "Media: Boon or Bane"	29.10.2020	15	45
4	Online National Conference on "Law, Innovation and Technology" for Students	06.02.2021	24	71
5	Online Research Seminar for Students	30.04.2021	26	200
6	Virtual Research Seminar for Students on "Gender Justice: Idealistic or Realistic"	04.09.2021	39	127
7	National Symposium on Awareness Relating to Rights of Women	12.04.2022	08	24
8	National Conference on Child Abuse: Global Concern & Human Rights Based Approach	07.01.2023	40	40

2. CONDUCT OF LEGAL RESEARCH METHODOLOGY WORKSHOPS, SEMINARS, AND HANDS-ON TRAINING PROGRAMS BY INTERNAL AND EXTERNAL DOMAIN EXPERTS

Sr.No.	Name of the Activity	Date	Number of Student Participants
1	Webinar on Legal Education and Research Methodology	09.05.2020	150
2	National Webinar (Workshop) on Legal Research & Research Writing	09.09.2020	90
3	Workshop on Research Methodology	07.04.2022	100
4	Guiding Session on "How to write a research paper"	19.09.2022	07
5	Workshop on Research	23.09.2022	53

	Methodology		
6	Guidance on Research methodology	13.12.2022	90
7	Workshop on Quantification in Legal Research	13.01.2023	146
8	Workshop on Quantitative Methodology	16.05.2023	70

3. CONDUCT OF CONFERENCES WITH OPPORTUNITIES TO STUDENTS FOR PAPER PRESENTATIONS ALONG WITH OTHER FACULTIES

Sr.No.	Name of the Activity	Date	Number of Student Paper Presenters	Number of Student Participants
1	National Conference on Dimensions of Gender Equality in Global Era	11.04.2019	9	22
2	National Conference on Human Rights of Women : Contemporary Issues and Challenges	09.03.2020	11	25
3	Online International Conference: Changing Dimensions in Post Covid-19: Socio-Legal Issues and Challenges	20.05.2020 & 21.05.2020	03	03
4	National Conference on "Reimaging and Resilience: A Transcend Societal Barrier for Envisioning Gender Equality in Global Era"	11.04.2023	21	21

4. PROVISION OF VARIOUS LEGAL LITERATURE SOURCES, DATABASES AND ANALYTICAL APPLICATIONS: The institution has created a state-of-the-art research infrastructure for promoting research. Both online and offline resources are provided for the conduct of legal research by regular subscriptions thereof and a highly equipped legal library in the institution. Students are also provided with remote access to databases.

5. JOURNAL PUBLICATION OF SELECTED PAPERS

In order to encourage the students for research, selected papers are published by the College in the form of conference proceedings.

OUTCOMES

(a) Considerable section of participation of the students in various legal research workshops/seminars conducted by the College.

(b) A spectrum of legal problems/ issues have been addressed in the institutional research framework which includes, criminal law, administrative law, gender justice, juvenile justice, child rights, access to justice by the ostracized and marginalized section of the society, marital and family issues etc.

(c) The process has opened the doors towards collaborations, exchange of ideas and engagements towards policy and law reforms with Government organizations, educational institutions and NGOs.

(d) The students eventually perform better and yield handsome rewards in curricular, co-curricular and research related activities in which they participate beyond the four walls of our institutions. Research lies at the foundation of moot courts, debates, mock parliaments, client counselling and a myriad of other such activities which are an integral part of legal education. The performance of students in such events is enhanced and enriched owing to the core culture of research endeavours that the institution instils in the span of their academic journey in the College.

It is time to open the world of research to students and ensure handholding in order to generate interest and maintain sustainability in legal research among students. The practice of “Building An Institutional Culture Of Legal Research For Students” is an essential and logically thoughtful offshoot of the vision and mission of the college which is apparent in all facets. The golden thread that runs throughout the length and breadth of this practice of the institution is the genuine endeavour to achieve holistic development of students to better equip them to substantiate and suit their current as well as future roles as lawyers, whether in litigation, chambers, corporate or academia.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The college is consistently ranked by various ranking agencies every year. Rankings for the last two years are as follows:

In the year 2022, the College rankings were as follows:

- College was ranked 4th among Top Leading Law Schools of Super Excellence at National Level by Competition Success Review magazine;
- Amongst the 17000 Law School including university and Colleges, K. C. Law College was ranked 56th Premium Legal Institute in India shaping legal minds of the future and it was ranked 3rd Private Law College in west zone of India by Business World - Legal World.
- The College is overall ranked 37th in India. The College received a higher rank compared to the last year. The College is also ranked 4th in India amongst Colleges with Lowest Fee by India Today magazine.
- The College was ranked 6th among the Best Private Law Colleges of West Zone and is ranked 5th among the Best Private Law Colleges in the State of Maharashtra by the Open Magazine.

In the year 2023, the College rankings were as follows:

- BW Legal World – K C Law College is ranked among top 5 Colleges in the West Zone of India and the College received Certificate of Excellence for being one of the premium legal education institutes of India and forshaping Legal minds ofthe future. Only top 100 Law Schools, Universities and Colleges were felicitated at a grand function in New Delhi.
- College is the only Law College from Mumbai to be ranked 3rd at the National level amon LeadingLaw Schools of Super Excellence in India' and is also ranked 2nd in the 'State of Maharashta'.
- The college has been ranked 6th in West zone, All India rank 30th and 21st amongst Private Law Colleges by The Week magazine.
- The College is overall ranked 33rd in India. The College is also ranked 4th in India amongst Colleges with Lowest Fees by India Today magazine.
- The College is ranked 5th amongst the best private law colleges in the State of Maharashtra and 6th amongst the top law colleges in the West zone of India.

Concluding Remarks :

K. C. Law College is a symbol of academic excellence in legal education. In the milestone journey of almost 70 years, the college has many achievements to its credit. Notable alumni of the college include Padma Bhushan awardee His Excellency Shri Ram Naik, Former Governor of Uttar Pradesh; Hon'ble Justice Shri A. M. Khanvilkar; Hon'ble Justice Shri B P Colabavala; Senior Counsels; Senior Advocates; Administrators; Educationists; and many more. The students of the college are the academic toppers in the University and have also won many awards at various competitions organised at national level. The college has renowned Principal, experienced teachers, rich library, and state of the art academic and ICT infrastructure. The college is one of the premier legal educational institute which is the first choice of many aspiring candidates. The college has an

established research culture and strives to achieve global standards in legal education in fulfilment of its vision and mission.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.3.3	<p>Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)</p> <p>1.3.3.1. Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,(for the latest completed Academic year)</p> <p>Answer before DVV Verification : 316 Answer after DVV Verification: 315</p> <p>Remark : DVV has made the changes as per shared data template document by HEI .</p>																				
2.1.2	<p>Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>77</td> <td>93</td> <td>100</td> <td>66</td> <td>118</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>98</td> <td>109</td> <td>119</td> <td>66</td> <td>118</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes input as per shared report by supporting document b HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	77	93	100	66	118	2022-23	2021-22	2020-21	2019-20	2018-19	98	109	119	66	118
2022-23	2021-22	2020-21	2019-20	2018-19																	
77	93	100	66	118																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
98	109	119	66	118																	
3.3.2	<p>Number of research papers per teachers in the Journals notified on UGC website during the last five years</p> <p>3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>6</td> <td>3</td> <td>3</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	1	6	3	3	4	2022-23	2021-22	2020-21	2019-20	2018-19					
2022-23	2021-22	2020-21	2019-20	2018-19																	
1	6	3	3	4																	
2022-23	2021-22	2020-21	2019-20	2018-19																	

0	1	0	1	3
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Remark : DVV has made the changes as per shared data template document by HEI .

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	2	3	3	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	3	2	0

Remark : DVV has made the changes as per shared supporting document by HEI.

3.5.2 Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	6	1	0	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	1

Remark : DVV has made the changes as per shared data template document by HEI .

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
67.49	4.11	5.41	9.81	4.87

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
57.49	2.11	3.37	7.81	2.20

Remark : DVV has made the changes as per shared supporting document by HEI .

5.1.4 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has selected the D. 1 of the above as per shared supporting document by HEI.

5.3.1 ***Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trial advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition***

5.3.1.1. Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
15	7	6	12	7

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9	5	3	12	7

Remark : DVV has made the changes as per shared data template document by HEI.

5.3.3	<p><i>Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years</i></p> <p><i>5.3.3.1. Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years</i></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>10</td> <td>6</td> <td>17</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>6</td> <td>5</td> <td>14</td> <td>7</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared data template document and excluding the days .</p>	2022-23	2021-22	2020-21	2019-20	2018-19	23	10	6	17	10	2022-23	2021-22	2020-21	2019-20	2018-19	13	6	5	14	7
2022-23	2021-22	2020-21	2019-20	2018-19																	
23	10	6	17	10																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
13	6	5	14	7																	
6.2.3	<p>Implementation of e-governance in areas of operation</p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: E. None of the above Remark : DVV has selected the E. None of the above as per shared supporting document by HEI .</p>																				
7.1.7	<p><i>The Institution has friendly, barrier free environment</i></p> <ul style="list-style-type: none"> <i>• Built environment with ramps/lifts for easy access to classrooms.</i> <i>• Divyangjan friendly washrooms</i> <i>• Signage including tactile path, lights, display boards and signposts</i> <i>• Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment</i> <i>• Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</i> <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: E. None of the above Remark : DVV has made the changes as per shared supporting document by HEI.</p>																				
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 																				

2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made the changes as per shared supporting document by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)</p> <p>Answer before DVV Verification : 221 Answer after DVV Verification : 68</p>																				
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>146</td> <td>142</td> <td>142</td> <td>120</td> <td>120</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>142</td> <td>142</td> <td>142</td> <td>120</td> <td>120</td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19	146	142	142	120	120	2022-23	2021-22	2020-21	2019-20	2018-19	142	142	142	120	120
2022-23	2021-22	2020-21	2019-20	2018-19																	
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